

**ANNUAL PROCUREMENT PLAN FOR 2018  
For Common-Use Supplies and Equipment**

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

1. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
  - a. DBM Central Office- for entities in the Central Office
  - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs

The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:

  - a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
  - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
  - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
  - d. app.deped.ps@gmail.com- For primary and secondary schools
  - e. app.lgu.ps@gmail.com - For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017**.
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/Office:	TECH'L EDUC'N SKILLS DEV'T AUTHORITY-MAIN	Agency Account Code:	A026	Contact Person:	MARIA GRACIA P. DELA RAMA
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Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																					
<b>COMMON ELECTRICAL SUPPLIES</b>																					
1	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	161	76	97	334	120	81	62	263	124	79	72	275	85	64	61	210	1082	20.28	21,942.96
2	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	135	78	100	313	123	63	57	243	110	79	72	261	84	65	61	210	1027	19.20	19,716.76
3	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	16	6	20	42	12	5	9	26	13	6	20	39	7	5	9	21	128	91.94	11,767.81
4	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube	6	6	11	23	6	6	11	23	6	6	11	23	6	6	11	23	92	40.97	3,768.84
5	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	4	4	4	12	4	4	4	12	4	4	4	12	4	4	4	12	48	75.39	3,618.70

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
6 TAPE, ELECTRICAL, 18mm x 16M min	roll	5		5	10	3		3	6	2		5	7	2		2	4	27	18.93	511.06
<b>COMMON OFFICE SUPPLIES</b>																				
1 ACETATE, thickness: 0.075mm min (gauge #3)	roll	14		3	17	1	1	12	14	2	3	3	8	5		2	7	46	766.73	35,269.56
2 AIR FRESHENER, aerosol, 280ml/150g min	can	73	24	34	131	41	23	28	92	51	23	31	105	35	20	26	81	409	88.69	36,274.70
3 ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	190	69	64	323	130	72	51	253	141	63	54	258	112	56	49	217	1051	49.73	52,269.17
4 CARBON FILM, PE, black, size 210mm x 297mm	box	2	0	0	2	0	0	0	0	0	0	0	0				0	2	205.48	410.97
5 CARBON FILM, PE, black, size 216mm x 330mm	box				0				0				0				0	0	210.91	-
6 CARTOLINA, assorted colors	pack	14	5	6	25	4	4	4	12	5	6	3	14	4	4	4	12	63	67.06	4,224.73
7 CHALK, molded, white, dustless, length: 78mm min	box				0			1	1				0			1	1	2	26.89	53.79
8 CLEARBOOK, 20 transparent pockets, for A4 size	piece	71	13	9	93	22	13	13	48	53	18	12	83	18	13	13	44	268	38.19	10,234.60
9 CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	42	13	7	62	8	12	10	30	36	17	9	62	11	12	10	33	187	40.47	7,567.22
10 CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	95	90	31	216	90	73	30	193	116	49	32	197	77	43	12	132	738	7.87	5,810.13
11 CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	88	85	31	204	88	46	26	160	113	48	30	191	71	36	16	123	678	13.94	9,448.61
12 CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	88	65	40	193	94	38	32	164	119	53	30	202	88	20	19	127	686	19.88	13,640.97
13 CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	84	83	30	197	80	71	25	176	104	40	29	173	63	27	17	107	653	41.10	26,838.82
14 CORRECTION TAPE, film base type, UL 6m min	piece	171	86	46	303	107	32	29	168	197	34	40	271	86	25	23	134	876	18.26	15,997.86
15 DATA FILE BOX, made of chipboard, with closed ends	box	184	30	25	239	99	25	25	149	104	15	25	144	77	15	25	117	649	72.57	47,098.71
16 DATA FOLDER, made of chipboard, taglia lock	piece	458	39	146	643	209	34	46	289	411	34	146	591	69	14	26	109	1632	71.39	116,501.30
17 ENVELOPE, DOCUMENTARY, for A4 size document	box	22	3	2	27	3	1		4	9	3		12	3	1	1	5	48	424.47	20,374.35
18 ENVELOPE, DOCUMENTARY, for legal size document	box	20	3	3	26	4		1	5	11	2	1	14	3	1	1	5	50	538.80	26,940.16

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19	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box	40	10	10	60	25	8	6	39	27	9	6	42	15	6	6	27	168	667.84	112,196.45
20	ENVELOPE, EXPANDING, PLASTIC, 0,50mm thickness min	piece	105	5		110	114	5	4	123	36			36	29	5		34	303	28.71	8,700.46
21	ENVELOPE, MAILING,white, 80gsm (-5%)	box	10			10	2			2	1			1	2			2	15	341.79	5,126.78
22	ENVELOPE, mailing, white, with window	box	4			4	2			2	2			2	2			2	10	427.23	4,272.32
23	ERASER, FELT, for blackboard/whiteboard	piece	42	3	2	47	25	1	1	27	23	4	1	28	19	1	1	21	123	11.55	1,421.19
24	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	43	21	1	65	19	26	6	51	23	26	6	55	17	23	8	48	219	6.23	1,364.28
25	FASTENER, METAL, 70mm between prongs	box	107	16	15	138	82	13	11	106	86	13	13	112	92	9	10	111	467	59.37	27,727.47
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	52		1	53	34	5	1	40	26		6	32	28	5	6	39	164	73.59	12,068.83
27	FILE TAB DIVIDER, bristol board, for A4	set	550	100	107	757	350	15	17	382	230	50	57	337	95	40	46	181	1657	12.98	21,506.53
28	FILE TAB DIVIDER, bristol board, for legal	set	100		5	105	20	5	5	30	65	5	5	75	20		5	25	235	17.31	4,066.82
29	FOLDER, FANCY, for A4 size documents	bundle	40	10	13	63	37	7	10	54	35	7	11	53	35	13	10	58	228	258.50	58,938.55
30	FOLDER, FANCY, for legal size documents	bundle	20	11	9	40	11	11	8	30	17	11	7	35	11	8	8	27	132	302.85	39,975.94
31	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	71		12	83	12		6	18	13		11	24	8	2	1	11	136	177.92	24,197.56
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	26	2	6	34	25	2	3	30	24	2	8	34	22	5	6	33	131	222.27	29,117.21
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	11		1	12	2		1	3	1		1	2	5		1	6	23	776.59	17,861.54
34	FOLDER, TAGBOARD, for A4 size documents	pack	21		3	24	16	5	2	23	11		2	13	12	5	2	19	79	226.05	17,858.30
35	FOLDER, TAGBOARD, for legal size documents	pack	16	5	4	25	9	8	1	18	10	2	6	18	12	5	1	18	79	208.38	16,462.40
36	GLUE, all purpose, gross weight: 200 grams min	jar	50	8	16	74	37	1	7	45	41	8	10	59	25	6	13	44	222	49.73	11,040.68
37	INDEX TAB, self-adhesive, transparent	box	189	13	33	235	167	33	13	213	212	13	13	238	174	33	13	220	906	53.74	48,685.54
38	LOOSELEAF COVER, made of chipboard, for legal	bundle	2			2	1			1	1			1	1			1	5	676.00	3,380.00

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39	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	75	4	6	85	35	4	6	45	50	4	6	60	36	4	6	46	236	43.26	10,210.30
40	MARKER, FLUORESCENT, 3 assorted colors per set	set	198	41	22	261	36	16	8	60	83	24	15	122	38	18	10	66	509	36.97	18,818.75
41	MARKER, whiteboard, black, felt tip, bullet type	piece	176	80	90	346	149	74	76	299	165	81	85	331	74	49	46	169	1145	10.28	11,770.60
42	MARKER, whiteboard, blue, felt tip, bullet type	piece	138	57	50	245	81	48	27	156	129	57	39	225	58	20	23	101	727	10.69	7,772.50
43	MARKER, whiteboard, red, felt tip, bullet type	piece	141	52	59	252	93	43	42	178	134	48	45	227	71	20	37	128	785	10.69	8,392.59
44	MARKER, PERMANENT, bullet type, black	piece	123	49	46	218	92	42	24	158	114	54	28	196	56	31	21	108	680	10.04	6,824.48
45	MARKER, PERMANENT, bullet type, blue	piece	121	49	36	206	92	37	24	153	113	39	28	180	56	21	21	98	637	10.04	6,392.93
46	MARKER, PERMANENT, bullet type, red	piece	105	48	31	184	78	34	21	133	85	27	27	139	39	19	20	78	534	10.04	5,359.22
47	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	152	30	9	191	55	23	8	86	46	25	15	86	9	3	3	15	378	12.52	4,733.16
48	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	146	59	56	261	128	46	25	199	131	39	33	203	92	11	20	123	786	32.45	25,504.13
49	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	176	90	67	333	143	82	36	261	151	55	45	251	110	17	32	159	1004	44.32	44,502.10
50	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	178	84	66	328	150	66	40	256	151	59	49	259	115	26	31	172	1015	54.06	54,870.90
51	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	43	1	1	45	1	1	1	3	31	1	1	33	1	1	1	3	84	18.99	1,595.19
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	171	65	33	269	94	36	21	151	138	40	31	209	74	20	20	114	743	6.91	5,131.05
53	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	152	64	24	240	82	33	17	132	101	34	19	154	50	19	14	83	609	14.04	8,550.36
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	784	285	314	1383	754	264	239	1257	765	265	259	1289	630	230	209	1069	4998	137.66	688,048.67
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	157	53	53	263	75	56	50	181	111	50	57	218	49	35	35	119	781	160.94	125,694.14
56	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	617	169	82	868	497	114	77	688	489	107	72	668	394	70	50	514	2738	119.09	326,069.52
57	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	101	43	25	169	75	35	25	135	97	30	25	152	47	20	13	80	536	123.08	65,973.02
58	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	27	5		32	21	5		26	24			24	20	2		22	104	95.18	9,898.80

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59	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	51	21	10	82	39	20	5	64	55	10	10	75	29	6	1	36	257	34.29	8,812.22
60	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	83	31	24	138	63	17	12	92	63	21	12	96	40	18	18	76	402	20.40	8,202.67
61	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	4			4				0				0				0	4	319.07	1,276.29
62	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	103	7	7	117	20	3	3	26	40	3	3	46	15	2	2	19	208	62.73	13,048.42
63	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	109	16	11	136	7	8	2	17	47	10	3	60	13	3	3	19	232	97.34	22,583.81
64	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	52		2	54	10		1	11	18		2	20	12		2	14	99	267.14	26,447.34
65	RUBBER BAND, 70mm min lay flat length (#18)	box	31	3	2	36	9	4		13	16	3		19	14			14	82	97.04	7,957.48
66	RULER, plastic, 450mm (18"), width: 38mm min	piece	27	10	4	41	5	10	1	16	17	5	1	23	5		1	6	86	16.10	1,384.53
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	288	88	79	455	140	71	55	266	221	86	55	362	97	32	25	154	1237	35.99	44,525.07
68	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	252	71	61	384	141	65	53	259	202	64	59	325	98	34	34	166	1134	35.99	40,817.65
69	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	41	10	14	65	16	9	9	34	39	10	10	59	10	5	5	20	178	35.99	6,407.00
70	STAMP PAD INK, purple or violet	bottle	28	3	3	34	7			7	10		0	10	7		0	7	58	25.62	1,485.68
71	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	18	2		20	7			7	7			7	8			8	42	28.77	1,208.19
72	STAPLE WIRE, for heavy duty staplers, (23/13)	box	77		1	78	39			39	38			38	38			38	193	21.51	4,150.89
73	STAPLE WIRE, STANDARD, (26/6)	box	132	40	38	210	83	30	20	133	75	39	32	146	40	10	15	65	554	19.68	10,900.95
74	TAPE, MASKING, width: 24mm (±1mm)	roll	123	26	29	178	68	11	11	90	82	21	25	128	45	8	9	62	458	57.32	26,254.76
75	TAPE, MASKING, width: 48mm (±1mm)	roll	92	15	20	127	35	9	10	54	62	14	10	86	30	4	5	39	306	109.24	33,427.93
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll	73	59	40	172	56	56	6	118	50	33	16	99	39	31	6	76	465	29.08	13,521.46
77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	137	85	63	285	97	53	34	184	106	62	43	211	72	26	30	128	808	11.36	9,176.29
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	114	48	22	184	52	37	27	116	93	32	27	152	56	26	26	108	560	27.58	15,445.25

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79	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	141	127	94	362	122	93	68	283	146	122	80	348	117	68	68	253	1246	70.30	87,598.78
80	TWINE, plastic, one (1) kilo per roll	roll	24	9	7	40	14	6	6	26	12	8	6	26	11	7	6	24	116	51.92	6,022.35
81	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	18	10	6	34	9	8	9	26	13	13	9	35	4	4	4	12	107	133.99	14,337.32
82	Airline Travel	ticket				0				0				0				0	0	0.00	-
<b>COMMON OFFICE DEVICES</b>																					
1	CUTTER BLADE, for heavy duty cutter	tube	38	8	5	51	21	5		26	19	6		25	16	5	1	22	124	10.22	1,267.68
2	CUTTER KNIFE, for general purpose	piece	47	22	2	71	8	5		13	8	5		13	5	5		10	107	20.55	2,198.89
3	DATING AND STAMPING MACHINE, heavy duty	piece	6	1	2	9	1			1	2			2	1			1	13	497.52	6,467.70
4	PENCIL SHARPENER, manual, single cutter head	piece	20	3	1	24	6			6	10	2		12	5			5	47	194.69	9,150.34
5	PUNCHER, paper, heavy duty, with two hole guide	piece	30	0	4	34	10		1	11	15			15	7			7	67	123.42	8,268.93
6	SCISSORS, symmetrical, blade length: 65mm min	pair	79	25	13	117	2	8	1	11	19	13	3	35	7		1	8	171	14.28	2,441.74
7	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	50	21	13	84	15	6	7	28	21	10	6	37	4		1	5	154	85.45	13,158.75
8	STAPLER, BINDER TYPE, heavy duty, desktop	piece	7			7	1			1	1			1	1			1	10	913.95	9,139.52
9	STAPLE REMOVER, PLIER-TYPE	piece	64	31	14	109	20	6	6	32	23	10	6	39	12		1	13	193	18.91	3,649.09
10	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	37	7	4	48	2	1		3	8			8	0			0	59	51.57	3,042.84
11	WASTEBASKET, non-rigid plastic	piece	44	11		55	0			0	6			6	0			0	61	25.96	1,583.46
<b>COMMON JANITORIAL SUPPLIES</b>																					
1	BROOM, soft (tambo)	piece	8	4	5	17	6	3	3	12	6	3	3	12	1			1	42	91.94	3,861.31
2	BROOM, STICK (TING-TING), usable length: 760mm min	piece	6	4	3	13	4	3	3	10	4	3	3	10	1			1	34	24.88	845.81
3	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	20	4	6	30	17	4	5	26	18	1	2	21	14	1	3	18	95	43.26	4,110.08

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4	CLEANSER, SCOURING POWDER, 350g min./can	can	15	3	3	21	13	3	3	19	15	3	3	21	9			9	70	24.88	1,741.38
5	DETERGENT POWDER, all purpose, 1kg	pouch	22	2	2	26	18	1	2	21	22	1	2	25	17	1	2	20	92	38.93	3,581.30
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	50	4	8	62	40	4	5	49	48	4	5	57	38	2	2	42	210	125.20	26,290.99
7	DUST PAN, non-rigid plastic, w/ detachable handle	piece	6	1	2	9	1			1	2			2	0			0	12	28.12	337.46
8	FLOOR WAX, PASTE, RED	can	9	5	5	19	5	5	5	15	9	5	5	19	0			0	53	280.13	14,847.12
9	FURNITURE CLEANER, aerosol type, 300ml min per can	can	41	6	7	54	26	8	5	39	26	6	5	37	20	1		21	151	90.85	13,719.01
10	INSECTICIDE, aerosol type, net content: 600ml min	can	64	16	7	87	43	11	6	60	47	13	4	64	42	5	2	49	260	142.77	37,120.51
11	MOP BUCKET, heavy duty, hard plastic	piece	3			3				0				0				0	3	1,987.44	5,962.32
12	MOPHANDLE, heavy duty, aluminum, screw type	piece	7	1	1	9	1	1	1	3	3	1	1	5				0	17	148.18	2,519.05
13	MOPHEAD, made of rayon, weight: 400 grams min	piece	5			5	2			2	2			2	2			2	11	110.32	1,213.56
14	RAGS, all cotton, 32 pieces per kilogram min	bundle	54	15	13	82	41	14	13	68	45	14	14	73	27	2	3	32	255	51.68	13,177.81
15	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	18			18	4			4	9			9	2			2	33	107.08	3,533.59
16	TRASHBAG, plastic, transparent	roll	54	20	22	96	49	20	21	90	55	20	22	97	28		1	29	312	145.48	45,388.26
17	DETERGENT BAR, 140 grams as packed	bar				0				0				0				0	0	7.57	-
<b>COMMON OFFICE EQUIPMENT</b>																					
1	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	1			1	0			0	0			0	2			2	3	10,816.00	32,448.00
2	CALCULATOR, compact, 12 digits	unit	23		2	25	1			1	1			1	2			2	29	140.61	4,077.63
3	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0				0				0				0	0	273.10	-
4	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0				0				0				0	0	273.10	-
5	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	9		1	10	2			2	5			5	0			0	17	6,828.14	116,078.39

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
6 DOCUMENT CAMERA, 3.2M pixels	unit	3			3	0			0	5			5	0			0	8	26,391.04	211,128.32
7 ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0				0				0				0	0	1,091.33	-
8 ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0				0				0				0	0	1,372.55	-
9 ELECTRIC FAN, STAND type, plastic blade	unit	4			4	0			0	0			0	0			0	4	1,046.65	4,186.58
10 ELECTRIC FAN, WALL type, plastic blade	unit				0				0				0				0	0	782.00	-
11 FACSIMILE MACHINE, uses thermal paper	unit	5			5	0			0	0			0	0			0	5	3,642.83	18,214.14
12 FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	1			1	0			0	1			1	0			0	2	1,123.78	2,247.56
13 FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	1			1	0			0	1			1	0			0	2	5,191.68	10,383.36
14 MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	4		1	5	0			0	0			0	0			0	5	27,542.94	137,714.72
15 PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	4			4	0			0	0			0	0			0	4	8,411.60	33,646.41
16 PAPER SHREDDER, cutting width: 3mm-4mm	unit	8		1	9	0			0	0			0	0			0	9	5,927.17	53,344.51
17 PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0				0				0				0	0	19,457.98	-
18 PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0				0				0				0	0	6,064.78	-
19 PRINTER, LASER, monochrome, network-ready	unit				0				0				0				0	0	744.14	-
20 TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0				0				0				0	0	1,379.04	-
21 TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0				0				0				0	0	1,379.04	-
22 Desktop Computer, branded	unit	1			1	1			1	1			1				0	3	35,887.49	107,662.46
23 Laptop Computer, branded	unit				0				0				0				0	0	36,587.28	-
<b>COMMON COMPUTER SUPPLIES</b>																				
1 CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0				0				0				0	0	709.53	-



Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
2 CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0				0				0				0	0	1,070.78	-
3 CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0				0				0				0	0	796.06	-
4 CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0				0				0				0	0	1,352.00	-
5 CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0				0				0				0	0	620.67	-
6 CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0				0				0				0	0	1,076.19	-
7 DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	291	100	50	441	106	50	10	166	116	50		166	36			36	809	22.66	18,333.23
8 EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	27		7	34	4	2	2	8	5	2	3	10	1			1	53	3,152.86	167,101.79
9 FLASH DRIVE, 16 GB capacity	piece	112	5	5	122	27	10	2	39	14		2	16	5		2	7	184	261.75	48,161.48
10 MOUSE, optical, USB connection type	unit	51	30	4	85	9		2	11	7		2	9	3		2	5	110	140.39	15,442.86
<b>HANDBOOK ON PROCUREMENT</b>																				
1 HANDBOOK (RA 9184), 7th Edition	piece	15			15				0				0				0	15	48.13	721.97
<b>CONSUMABLES</b>																				
1 DRUM CART, BROTHER DR-3455	cart				0				0				0				0	0	7,138.56	-
2 INK CART, CANON CL-741, Col.	cart				0				0				0				0	0	1,041.58	-
3 INK CART, CANON CL-811, Colored	cart		75		75		75		75		50		50		50		50	250	1,070.78	267,696.00
4 INK CART, CANON PG-740, Black	cart	3			3	5			5				0				0	8	784.16	6,273.28
5 INK CART, CANON PG-810, Black	cart	10	76	1	87	19	76	1	96	4	76	1	81	9	76	1	86	350	811.20	283,920.00
6 INK CART, EPSON C13T664100 (T6641), Black	cart	39	7	5	51	40	7	7	54	56	7	5	68	18	7	5	30	203	264.99	53,793.38
7 INK CART, EPSON C13T664200 (T6642), Cyan	cart	42	8	5	55	35	8	7	50	49	8	5	62	19	8	5	32	199	264.99	52,733.41
8 INK CART, EPSON C13T664300 (T6643), Magenta	cart	42	8	5	55	35	8	7	50	49	8	5	62	19	8	5	32	199	264.99	52,733.41

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
9	INK CART, EPSON C13T664400 (T6644), Yellow	cart	42	8	5	55	35	8	7	50	49	8	5	62	19	8	5	32	199	264.99	52,733.41
10	INK CART, HP C2P04AA (HP62) Black	cart				0				0				0				0	0	0.00	-
11	INK CART, HP C2P06AA (HP62) Tri-color	cart				0				0				0				0	0	0.00	-
12	INK CART, HP C9351AA, (HP21), Black	cart	2	2	1	5	2	2	1	5	2	2	1	5	2	2	1	5	20	676.00	13,520.00
13	INK CART, HP C9352AA, (HP22), Tri-color	cart	2	2	1	5	2	2	1	5	2	2	1	5	2	2	1	5	20	782.00	15,639.94
14	INK CART, HP C9363WA, (HP97), Tri-color	cart				0				0				0				0	0	1,552.10	-
15	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0				0				0				0	0	0.00	-
16	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0				0				0				0	0	0.00	-
17	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0				0				0				0	0	0.00	-
18	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0				0				0				0	0	0.00	-
19	INK CART, HP C9401A (HP72) 69ml Gray	cart				0				0				0				0	0	0.00	-
20	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0				0				0				0	0	0.00	-
21	INK CART, HP CC640WA, (HP60), Black	cart	10			10	10			10	10			10	10			10	40	665.18	26,607.36
22	INK CART, HP CC643WA, (HP60), Tri-color	cart	7			7	7			7	7			7	7			7	28	784.16	21,956.48
23	INK CART, HP CD887AA, (HP703), Black	cart				0				0				0				0	0	373.15	-
24	INK CART, HP CD888AA, (HP703), Tri-color	cart				0				0				0				0	0	373.15	-
25	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	6			6	6			6	6			6	6			6	24	654.37	15,704.83
26	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	6			6	6			6	6			6	6			6	24	654.37	15,704.83
27	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	6			6	6			6	6			6	6			6	24	654.37	15,704.83
28	INK CART, HP CD975AA, (HP 920XL), Black	cart	10			10	10			10	10			10	10			10	40	1,292.51	51,700.48

Item & Specifications		Unit of Measure	Quantity Requirement															Price Catalogue	TOTAL AMOUNT		
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec			Q4	Total Quantity
29	INK CART, HP CH561WA, (HP61), Black	cart				0				0				0				0	0	670.59	-
30	INK CART, HP CH562WA, (HP61), Tricolor	cart				0				0				0				0	0	859.87	-
31	INK CART, HP CH565A (HP82) Black	cart				0				0				0				0	0	0.00	-
32	INK CART, HP CH566A (HP82) Cyan	cart				0				0				0				0	0	0.00	-
33	INK CART, HP CH567A (HP82) Magenta	cart				0				0				0				0	0	0.00	-
34	INK CART, HP CH568A (HP82) Yellow	cart				0				0				0				0	0	0.00	-
35	INK CART, HP CN045AA, (HP950XL), Black	cart	10			10	10			10	15			15	10			10	45	1,616.99	72,764.64
36	INK CART, HP CN046AA, (HP951XL), Cyan	cart	10			10	10			10	15			15	10			10	45	1,222.21	54,999.36
37	INK CART, HP CN047AA, (HP951XL), Magenta	cart	10			10	10			10	15			15	10			10	45	1,227.62	55,242.72
38	INK CART, HP CN048AA, (HP951XL). Yellow	cart	20			20	10			10	15			15	10			10	55	1,227.62	67,518.88
39	INK CART, HP CN692AA, (HP704), Black	cart	27			27	21			21	27			27	15			15	90	373.15	33,583.68
40	INK CART, HP CN693AA, (HP704), Tri-color	cart	27			27	21			21	27			27	15			15	90	373.15	33,583.68
41	INK CART, HP CZ107AA, (HP678), Black	cart	79	2	2	83	64	7	2	73	69	7	2	78	64	7	2	73	307	379.64	116,549.97
42	INK CART, HP CZ108AA, (HP678), Tricolor	cart	79	2	2	83	64	7	2	73	69	7	2	78	64	7	2	73	307	379.64	116,549.97
43	INK CART, HP CZ121A (HP685A), Black	cart	10			10	15			15	10			15	10			15	55	380.72	20,939.78
44	INK CART, HP CZ122A (HP685A), Cyan	cart	10			10	15			15	10			10	10			10	45	259.58	11,681.28
45	INK CART, HP CZ123A (HP685A), Magenta	cart	10			10	15			15	10			10	15			15	50	259.58	12,979.20
46	INK CART, HP CZ124A (HP685A), Yellow	cart	10			10	15			15	10			10	15			15	50	259.58	12,979.20
47	INK CART, HP F6V26AA (HP680) Tri-color	cart				0				0				0				0	0	0.00	-
48	INK CART, HP F6V27AA (HP680) Black	cart	15			15	15			15	10			10	15			15	55	0.00	-

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
49	INK CART, HP LoS51AA (HP955) Cyan Original	cart	15			15	15			15	15			15	25			25	70	0.00	-
50	INK CART, HP LoS54AA (HP955) Magenta Original	cart	15			15	15			15	15			15	25			25	70	0.00	-
51	INK CART, HP LoS57AA (HP955) Yellow Original	cart	15			15	15			15	15			15	25			25	70	0.00	-
52	INK CART, HP LoS60AA (HP955) Black Original	cart				0				0				0				0	0	0.00	-
53	INK CART, HP LoS63AA (HP955XL) Cyan Original	cart				0				0				0				0	0	0.00	-
54	INK CART, HP LoS66AA (HP955XL) Magenta Original	cart				0				0				0				0	0	0.00	-
55	INK CART, HP LoS69AA (HP955XL) Yellow Original	cart				0				0				0				0	0	0.00	-
56	INK CART, HP LoS72AA (HP955XL) Black Original	cart				0				0				0				0	0	0.00	-
57	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0				0				0				0	0	0.00	-
58	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0				0				0				0	0	0.00	-
59	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0				0				0				0	0	0.00	-
60	INK CART, HP T6M01AA (HP905) Black Original	cart				0				0				0				0	0	0.00	-
61	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0				0				0				0	0	0.00	-
62	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0				0				0				0	0	0.00	-
63	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0				0				0				0	0	0.00	-
64	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0				0				0				0	0	0.00	-
65	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0				0				0				0	0	79.82	-
66	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0				0				0				0	0	753.88	-
67	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart				0				0				0				0	0	78.96	-
68	TONER CART, BROTHER TN-2025, Black	cart				0				0				0				0	0	2,658.57	-

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
69	TONER CART, BROTHER TN-2130, Black	cart	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,892.80	45,427.20
70	TONER CART, BROTHER TN-2150, Black	cart				0				0				0				0	0	2,720.22	-
71	TONER CART, BROTHER TN-3320, Black	cart				0				0				0				0	0	3,059.63	-
72	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0				0				0				0	0	4,460.08	-
73	TONER CART, HP CB435A, Black	cart	10	3		13	10	2		12	10	3		13	10			10	48	2,914.91	139,915.78
74	TONER CART, HP CB540A, Black	cart				0				0				0				0	0	3,444.90	-
75	TONER CART, HP CE255A, Black	cart				0				0				0				0	0	7,024.99	-
76	TONER CART, HP CE278A, Black	cart				0				0				0				0	0	3,239.39	-
77	TONER CART, HP CE285A (HP85A), Black	cart	73	10	8	91	55	14	7	76	50	29	9	88	56	9	8	73	328	3,009.01	986,955.67
78	TONER CART, HP CE310A, Black	cart	13		3	16	6		3	9	10	3		13	6		3	9	47	2,482.27	116,666.78
79	TONER CART, HP CE311A, Cyan	cart	10			10				0	10			10				0	20	2,590.43	51,808.64
80	TONER CART, HP CE312A, Yellow	cart	10			10				0	10			10				0	20	2,590.43	51,808.64
81	TONER CART, HP CE313A, Magenta	cart	10			10				0	10			10				0	20	2,590.43	51,808.64
82	TONER CART, HP CE320A, Black	cart				0				0				0				0	0	2,968.99	-
83	TONER CART, HP CE321A, Cyan	cart				0				0				0				0	0	3,131.23	-
84	TONER CART, HP CE322A, Yellow	cart				0				0				0				0	0	3,131.23	-
85	TONER CART, HP CE323A, Magenta	cart				0				0				0				0	0	3,131.23	-
86	TONER CART, HP CE390A, Black	cart				0				0				0				0	0	7,998.43	-
87	TONER CART, HP CE400A, Black	cart				0				0				0				0	0	7,024.99	-
88	TONER CART, HP CE401A, Cyan	cart				0				0				0				0	0	10,377.95	-

Item & Specifications		Unit of Measure	Quantity Requirement															Price Catalogue	TOTAL AMOUNT		
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec			Q4	Total Quantity
89	TONER CART, HP CE402A, Yellow	cart				0				0				0				0	0	10,377.95	-
90	TONER CART, HP CE403A, Magenta	cart				0				0				0				0	0	10,377.95	-
91	TONER CART, HP CE410A, (HP305), Black	cart				0				0				0				0	0	3,942.43	-
92	TONER CART, HP CE411A, (HP305), Cyan	cart				0				0				0				0	0	5,618.91	-
93	TONER CART, HP CE412A, (HP305), Yellow	cart				0				0				0				0	0	5,618.91	-
94	TONER CART, HP CE413A, (HP305), Magenta	cart				0				0				0				0	0	5,618.91	-
95	TONER CART, HP CE505A, Black	cart				0				0				0				0	0	4,158.75	-
96	TONER CART, HP CE505X, Black, high cap	cart				0				0				0				0	0	7,349.47	-
97	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0				0				0				0	0	0.00	-
98	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0				0				0				0	0	0.00	-
99	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0				0				0				0	0	0.00	-
100	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0				0				0				0	0	0.00	-
101	TONER CART, HP CF280XC	cart				0				0				0				0	0	7,241.31	-
102	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0				0				0				0	0	0.00	-
103	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0				0				0				0	0	0.00	-
104	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0				0				0				0	0	0.00	-
105	TONER CART, HP CF287A (HP87) black	cart				0				0				0				0	0	0.00	-
106	TONER CART, HP CF310AC (HP826) black	cart				0				0				0				0	0	0.00	-
107	TONER CART, HP CF311AC (HP826) cyan	cart				0				0				0				0	0	0.00	-
108	TONER CART, HP CF312AC (HP826) yellow	cart				0				0				0				0	0	0.00	-

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
109	TONER CART, HP CF313AC (HP826) magenta	cart				0				0				0				0	0	0.00	-
110	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0				0				0				0	0	0.00	-
111	TONER CART, HP CF350A Black LJ	cart				0				0				0				0	0	0.00	-
112	TONER CART, HP CF351A Cyan LJ	cart				0				0				0				0	0	0.00	-
113	TONER CART, HP CF352A Yellow LJ	cart				0				0				0				0	0	0.00	-
114	TONER CART, HP CF353A Magenta LJ	cart				0				0				0				0	0	0.00	-
115	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0				0				0				0	0	0.00	-
116	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0				0				0				0	0	0.00	-
117	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0				0				0				0	0	0.00	-
118	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0				0				0				0	0	0.00	-
119	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0				0				0				0	0	0.00	-
120	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0				0				0				0	0	0.00	-
121	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0				0				0				0	0	0.00	-
122	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0				0				0				0	0	0.00	-
123	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0				0				0				0	0	0.00	-
124	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0				0				0				0	0	0.00	-
125	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0				0				0				0	0	0.00	-
126	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0				0				0				0	0	0.00	-
127	TONER CART, HP CF410A (HP410A) black	cart				0				0				0				0	0	0.00	-
128	TONER CART, HP CF410XC (HP410XC) black	cart				0				0				0				0	0	0.00	-

Item & Specifications		Unit of Measure	Quantity Requirement															Price Catalogue	TOTAL AMOUNT		
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec			Q4	Total Quantity
129	TONER CART, HP CF411A (HP410A) cyan	cart				0				0				0				0	0	0.00	-
130	TONER CART, HP CF411XC (HP410XC) cyan	cart				0				0				0				0	0	0.00	-
131	TONER CART, HP CF412A (HP410A) yellow	cart				0				0				0				0	0	0.00	-
132	TONER CART, HP CF412XC (HP410XC) yellow	cart				0				0				0				0	0	0.00	-
133	TONER CART, HP CF413A (HP410A) magenta	cart				0				0				0				0	0	0.00	-
134	TONER CART, HP CF413XC (HP410XC) magenta	cart				0				0				0				0	0	0.00	-
135	TONER CART, HP Q2612A, Black	cart				0				0				0				0	0	3,228.58	-
136	TONER CART, HP Q5942A, Black	cart				0				0				0				0	0	7,782.11	-
137	TONER CART, HP Q7553A, Black	cart				0				0				0				0	0	4,050.59	-
138	TONER CART, LEXMARK E360H11P, Black	cart				0				0				0				0	0	9,229.29	-
139	TONER CART, LEXMARK T650A11P, Black	cart				0				0				0				0	0	10,015.62	-
140	TONER CART, SAMSUNG MLT-D101S, Black	cart				0				0				0				0	0	2,747.26	-
141	TONER CART, SAMSUNG MLT-D103S, Black	cart				0				0				0				0	0	3,028.48	-
142	TONER CART, SAMSUNG MLT-D104S, Black	cart				0				0				0				0	0	2,541.76	-
143	TONER CART, SAMSUNG MLT-D105L, Black	cart				0				0				0				0	0	2,898.69	-
144	TONER CART, SAMSUNG MLT-D108S, Black	cart				0				0				0				0	0	2,855.42	-
145	TONER CART, SAMSUNG MLT-D203E, Black	cart				0				0				0				0	0	7,403.55	-
146	TONER CART, SAMSUNG MLT-D203L, Black	cart				0				0				0				0	0	4,802.30	-
147	TONER CART, SAMSUNG MLT-D203U, black	cart				0				0				0				0	0	9,842.56	-
148	TONER CART, SAMSUNG MLT-D205E, Black	cart				0				0				0				0	0	9,572.16	-



Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
149 TONER CART, SAMSUNG MLT-D205L, Black	cart				0				0				0				0	0	5,267.39	-
150 TONER CART, SAMSUNG SCX-D6555A, Black	cart				0				0				0				0	0	4,531.90	-
151 TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart				0				0				0				0	0	6,312.22	-
152 TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0				0				0				0	0	13,935.33	-

**B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

COMMON ELECTRICAL SUPPLIES																				
1 Adapter, universal socket	pc	3			3	3		0	3				0				0	6	50.00	300.00
2 BALLAST, 36 watts	piece	8			8	6		6	12				0	6			6	26	74.78	1,944.28
3 Battery (9 Volts)	pcs	41	10	10	61	11	10	11	32	10	10	14	34	21	10	10	41	168	195.00	32,760.00
4 Battery Rechargeable (Wireless Phone), Panasonic, HHR-P3013.6V, 350mAH	pcs			2	2				0			1	1				0	3	500.00	1,500.00
5 Battery, 12 Volts, 23AE	pc	6			6	6		0	6				0				0	12	100.00	1,200.00
6 Battery, double AA	pc.	10			10	10		10	20				0				0	30	350.00	10,500.00
7 BATTERY, dry cell AA, 2 pieces per blister pack, rechargeable	pack	8			8			0	0				0				0	8	200.00	1,600.00
8 BATTERY, dry cell AAA, 2 pieces per blister pack, rechargeable	pack	8			8			0	0				0				0	8	200.00	1,600.00
9 BATTERY, Lithium, CR 2025 for RM-PJ8 Remote Commander Sony Data Projector	piece				0		6		6				0				0	6	75.00	450.00

Item & Specifications		Unit of Measure	Quantity Requirement															Price Catalogue	TOTAL AMOUNT		
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec			Q4	Total Quantity
10	Battery. Size AA, chargeable, 2 pcs. Per blister	pc	4			4	4			4			0				0	8	75.00	600.00	
11	Battery. Size AAA, chargeable, 2 pcs. Per blister	pc	4			4	4			4			0				0	8	75.00	600.00	
12	CAPACITOR, AirCon Unit	piece	2			2	2			2			0				0	4	500.00	2,000.00	
13	COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box	piece	2		5	7	2		2	4	5		5	10	2		5	7	28	101.82	2,850.96
14	Extension Cord (6 gang)	piece	2			2				0			0				0	2	500.00	1,000.00	
15	Extension Cord , 4 Fort	piece			5	5				0			0				0	5	500.00	2,500.00	
16	Extension Cord heavy Duty (size 12ft)	pc	3			3				0			0				0	3	500.00	1,500.00	
17	Extension wire, heavy duty, 6 outlet	piece	1			1				0			0				0	1	300.00	300.00	
18	FLUORESCENT LAMP, tubular, 14 watts	tube	7			7	6		6	12			0	6			6	25	88.40	2,210.00	
19	FLUORESCENT LAMP, tubular, 28 watts	tube	7	5	12	24	7	5	7	19	12	5	10	27	7	5	10	22	92	114.40	10,524.80
20	FLUORESCENT LAMP, tubular, 36 watts	tube	4	2	2	8	4	2	4	10	2	2	2	6	4	2	2	8	32	114.40	3,660.80
21	FLUORESCENT LIGHTING FIXTURE, 1 x 36W	set	6			6	6		6	12			0	6			6	24	364.00	8,736.00	
22	Green Laser light, RF/IR Transmission, Battery-operated; 20 meter effective range	unit	1			1			0	0			0				0	1	6,000.00	6,000.00	

Item & Specifications		Unit of Measure	Quantity Requirement															Price Catalogue	TOTAL AMOUNT		
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec			Q4	Total Quantity
23	Materials for extension cord	lot	0			0			1	1				0				0	1	1,500.00	1,500.00
24	RECHARGABLE BATTERY CHARGER, Sony Enelope AA	piece	1	1		2			0	0				0				0	2	600.00	1,200.00
25	RECHARGABLE BATTERY, 9 Volts	pcs	8	2		10			0	0				0				0	10	500.00	5,000.00
26	RECHARGABLE BATTERY, Sony Enelope AA	pack	2	2		4			0	0				0				0	4	300.00	1,200.00
27	Rechargeable Battery AA, With charger	pc	4			4				0				0				0	4	500.00	2,000.00
28	STARTER, 36 watts, 1 piece in individual box	lot	1			1				0				0				0	1	350.00	350.00
<b>COMMON COMPUTER SUPPLIES</b>																					
1	CD Case, single, CD-R King	piece	50			50	0		0	0				0	50			50	100	10.00	1,000.00
2	CD Label Sticker, 2 labels per sheet, 100 pcs/pack	pack	3			3	2			2				0	3			3	8	178.00	1,424.00
3	CD RECORDABLE	piece	40			40			0	0				0				0	40	10.00	400.00
4	CD-Case, heavy duty	pc.	100	50	50	200	50	50	100	200	50	50	50	150	50	50	50	150	700	10.00	7,000.00
5	CD-R Imation 650 MB/74 Min.	pc.	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	8.00	4,800.00
6	Certificate Paper (Cornfiled Cream) 85 GSN	ream	1			1	1		1	2				0	1			1	4	700.00	2,800.00
8	DVD RECORDABLE	piece	20			20			0	0				0				0	20	15.00	300.00
9	Epson L565 Multi-function printer WIFI,FAX,ADF SCANNER,ETHERNET, WIFI DIRECT	unit	1			1	0		0	0				0				0	1	8,000.00	8,000.00
10	Microsoft Office Professional with Access	piece	4			4			0	0				0				0	4	10,000.00	40,000.00
11	Projector ACER C120 DLP LED 100 Ansi Lumens Pico Projector - Ultra lightweight	Unit	3			3				0				0				0	3	13,000.00	39,000.00
12	Tesda Mailing envelope	pcs	1			1			1	1				0				0	2	250.00	500.00
13	TP-Link 150Mbps Wireless N Nano USB Adapter	unit	1			1	1		1	2				0	1			1	4	800.00	3,200.00

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
14 UPS Backup 625 - APC	unit	2			2	0		2	2				0				0	4	3,500.00	14,000.00
15 Wireless USB Adapter	Pcs.	12			12			0	0				0				0	12	900.00	10,800.00
<b>COMMON OFFICE EQUIPMENT</b>																				
2 Airconditioner	unit	1			1			0	0	0			0				0	1	100,000.00	100,000.00
3 CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit	1			1	1			1				0				0	2	153.92	307.84
4 CALCULATOR, SCIENTIFIC, 1 unit per box	unit	2		1	3	0		0	0	0			0	1			1	4	258.84	1,035.36
6 Corretronic Typewriter	unit	1			1			0	0	0			0				0	1	11,000.00	11,000.00
7 FAX/PHONE, Panasonic KX-FP362	unit	1			1				0				0				0	1	6,000.00	6,000.00
8 FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit	1			1	1			1	1			1	1			1	4	1,080.56	4,322.24
9 FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10 lbs), brand new	unit	1			1	1			1	1			1	1			1	4	4,992.00	19,968.00
10 HP lasejetjet P1102w	pcs	2			2				0				0				0	2	18,943.50	37,887.00
11 LAVALIER/LAPEL, Microphone set, clip on, w/. Foam windscreen/ pop - shield	unit	1			1			0	0	0			0				0	1	2,800.00	2,800.00
12 Mobile White board, REVERSIBLE, 4X5 size, WITH STAND	unit	1			1				0				0				0	1	7,000.00	7,000.00
13 MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit	1			1				0				0				0	1	26,483.60	26,483.60
14 Paper Shredder, 11 sheet paper cross-cut shredder, SafeSense technology stops shredding when hands touch the paper opening. With 9" wide paper opening 4.75 gallon mesh step-can style bin	unit	1			1				0				0				0	1	8,500.00	8,500.00
15 PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit			1	1				0				0				0	1	10,000.00	10,000.00
16 UPS - ES 500	unit	2			2			0	0	0			0				0	2	7,000.00	14,000.00
17 WHITEBOARD with movable stand	piece	1			1				0				0				0	1	6,350.00	6,350.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
18 WIRELESS N-ROUTER, wireless speed: 300 Mbps, standard: IEEE 802.11g, IEEE 802.3u, IEEE 802.3, interface: 4 x 10/100 ports, 1 x 10/100 WAN port, LED indicator: Power, WLAN, LAN(10/100), Internet Status, with patch cable and power adapter, warranty: one(1) year warranty, frequency band: 2.4 GHz, one(1) unit/box	unit	2			2				0				0				0	2	1,037.92	2,075.84
<b>COMMON OFFICE SUPPLIES</b>																				
1 3M Scotch Double Sided Tape White 12mm x 10m	pcs	5			5	5		5	10				0	5			5	20	58.00	1,160.00
2 A4 Business File Folder	pieces	15			15				0				0				0	15	70.00	1,050.00
3 Ball point pen, Pilot, 12 per box	box	1			1	1		1	2				0	1			1	4	288.00	1,152.00
4 Ballpen - Black	pcs	609	150	750	1509	207	150	200	557	150	150	150	450	279	150	150	579	3095	15.55	48,117.58
5 Ballpen -Blue	pcs	30	20	520	570	25	20	30	75	20	20	20	60	25	20	20	65	770	14.25	10,972.50
6 Ballpen -Red	pcs	2		12	14				0				0				0	14	17.38	243.25
7 Ballpen, Fine point	box	2	2	2	6	1	1	1	3	1	1	1	3	1	1	1	3	15	140.00	2,100.00
8 Ballpoint pen - Black	piece	92	17	305	414	17	17	92	126	5	17	5	27	17	17	5	39	606	17.25	10,453.50
10 Ballpoint pen - Blue	piece	77	2	2	81	2	2	77	81	2	2	2	6	2	2	2	6	174	17.25	3,001.50
11 Ballpoint pen - Red	piece	60	2	2	64	2	2	60	64	2	2	2	6	2	2	2	6	140	17.25	2,415.00
12 BALLPOINT PEN, fine, Pilot brand, 12 pieces per box	box		10		10		5		5		10		10		5		5	30	174.00	5,220.00
13 Botton pins round big 3" diameter	piece				0			100	100		100	50	150				0	250	35.00	8,750.00
14 Card Case/certificate Holder, Plastic	piece			300	300				0				0				0	300	20.00	6,000.00
15 CARTOLINA, white, 20 pieces per pack	pack	2		2	4	1		1	2				0	1			1	7	52.00	364.00
16 Certificate Holder	piece				0			30	30				0				0	30	100.00	3,000.00
17 Certificate Holder, A4, Blue	pieces	100			100	100		100	200				0				0	300	50.00	15,000.00
18 Certificate Holder, Asstd. Size 9.5x12	piece	100			100			100	100				0				0	200	50.00	10,000.00
19 CERTIFICATE HOLDER, Clear plastic, A4	piece			25	25				0				0				0	25	40.00	1,000.00
20 Clip Board , A4 size, wooden, King John Brand	piece	1			1	0		0	0				0	0			0	1	60.00	60.00
21 CLIP, bulldog, 73mm (3")	piece	40	5	50	95	15		40	55			50	50	15			15	215	8.32	1,788.80
22 Comix B2133 Office Desktop File Tray Holder Document Letter Organizer 3 Tier	pcs	1			1	1		1	2				0	1			1	4	520.00	2,080.00
23 Comix B3064 Mini Portable Stapler Remover	piece	3			3				0				0				0	3	137.00	411.00
24 Comix View Binder, (12 pcs/pack) A238, A4 1.5", 2D 40mm, 267x315x55, 3 ring 400 pages (Pearl Gray) with cover pocket	dozen	10			10	10		10	20				0	10			10	40	3,804.00	152,160.00
25 Comix View Binder, (12 pcs/pack) A238, A4 2.0", 2D 50mm, 274x315x74, 3 ring 400 pages(Pearl Gray) with cover pocket	dozen	10			10	10		10	20				0	10			10	40	4,000.00	160,000.00
26 Comix View Binder, (12 pcs/pack) A238, A4 2.5", 3D 65mm, 284x315x98, 3 ring 400 pages(Pearl Gray) with cover pocket	dozen	10			10	10		10	20				0	10			10	40	4,080.00	163,200.00
27 Comix View Binder, 1.5, 400 sheets, 3 ring. Color white	pc	30			30			30	30				0				0	60	275.00	16,500.00

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
28	DATA FILE BOX - with closed ends, outside dimension: 125mm x 230mm x 400mm (w x h x l), material: chipboard, 3mm thick, leatherette paper for outside paper, coated paper for inside cover, front of the box: with finger ring hole and pocket for label holder, assorted colors	piece	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	120.00	14,400.00
29	DATA FILE BOX, with cover, size: 5-3/4W x 11-13/16H x 16"L, File System, color Blue, with ring on the side, with label insert on side	piece			112	112			10	10			6	6				0	128	200.00	25,600.00
30	Data File Box, 125mm X 230mm X 400mm w/ close end, window type design for labelling purposes, provided w/ finger ring, D.Blue	pc			20	20				0			10	10				0	30	81.36	2,440.80
31	DATA FILE BOX, hard bound, 11 inch x 11 inch x 15.5 inch, with closed ends, 3.0 thickness with cover	box			3	3	0	3		3		3		3		3		3	12	83.20	998.40
32	DATA FILE BOX, hard bound, 125mm x 230mm x 400mm, with closed ends, 3.0mm thickness, with finger ring with cover	box	5			5	5		5	10			5	5	5			5	25	69.73	1,743.25
33	DATA FILE FOLDER - 11 1/2x16x1/2-H,W,L with cover, color: green	piece	2	2	1	5	2	2	2	6	1	2	1	4	2	2	1	5	20	200.00	4,000.00
34	DATA FILE FOLDER - 11 1/2x16x1/2-H,W,L with cover, color: yellow	piece	2	2	1	5	2	2	2	6	1	2	1	4	2	2	1	5	20	200.00	4,000.00
35	DATA FILE FOLDER - 11 1/2x16x1/2-H,W,L with cover, color: cobalt blue	piece	2	2	1	5	2	2	2	6	1	2	1	4	2	2	1	5	20	200.00	4,000.00
36	Data File Folder with cover , Blue	pcs	10			10				0	10			10				0	20	300.00	6,000.00
37	DATA FILE FOLDER, made of quality P.V.C., transparent pockets on front and back sides for all purposes, for A4 size documents, 2 holes, 2.5 inch thickness, Top Lever vertical with metal rail, with label insert on side	piece	22			22		6	10	16		6		6				0	44	250.00	11,000.00
38	DATA FOLDER - dimension: 75mm x 230mm x 380mm (w x h x l), material: chipboard, 2.5mm thick, leatherette paper for outside cover, coated paper for inside cover, with lever arch file mechanism and taglia lock, spine is provided with finger ring hole and clear plastic pockets for labels, assorted colors	box	10	5	5	20	10	5	10	25	5	5	5	15	10	5	5	20	80	68.64	5,491.20
39	DATA FOLDER/BINDER, A4 size, 2" w/ insert clear view pocket on front, back & spine for label, with plastic, transparent fillers	pieces			10	10				0				0				0	10	64.48	644.80
40	DATA FOLDER/BINDER, 3 ring, D type, A4 size, 1" w/ insert clear view pocket on front, back & spine for label Color: White Brand: Comix	piece	5			5	5		5	10				0	5			5	20	77.95	1,559.00
41	DATA FOLDER/BINDER, D type, A4 size, 1.5" w/ insert clear view pocket on front, back & spine for label Color: White Brand: Comix	piece	5			5	5		5	10				0	5			5	20	77.95	1,559.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
42	DATA FOLDER/BINDER, D type, A4 size, 2" w/ insert clear view pocket on front, back & spine for label Color: White Brand: Comix	piece	5			5	5		5	10				0	5			5	20	77.95	1,559.00
43	Document File (ArchFile) 2 holes 3 inches Vertical Type Legal size (WHITE)	pcs	25			25				0				0				0	25	170.00	4,250.00
44	Document file folder transparent with design and zipper A4 size.	pc	100			100				0				0				0	100	35.00	3,500.00
45	DOCUMENT FILE, Arch File, "Snowman", 2 hole, 3 inches, A4, blue	piece	20			20			10	10				0				0	30	67.00	2,010.00
46	DOCUMENT FILE, Arch File,"Snowman",2 hole, 2 inches, A4, blue	piece	10			10				0				0				0	10	67.00	670.00
47	Double Side Tape with foam 1"	roll	10			10	10		10	20				0	10			10	40	100.00	4,000.00
48	Double Side Tape with foam 2"	roll	10			10	10		10	20				0	10			10	40	200.00	8,000.00
49	DOUBLE SIDED TAPE, 1 x 10m	roll	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	29.00	696.00
50	DOUBLE SIDED TAPE, 3/4 x 10m	roll	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	21.50	516.00
51	Duct tape 48mm(2") width, usable length of 50M, crocodile band	rolls	10			10	10		5	15				0	5			5	30	165.00	4,950.00
52	Easy Grip Heavy Duty, Flat clinch Desk Stapler,	piece	2			2				0				0				0	2	1,500.00	3,000.00
53	ECOBAG, with TESDA Logo, color: royal blue	piece	250	0	0	250	500		300	800				0	250			250	1300	45.00	58,500.00
54	EcoNotebook with TESDA -Certification Office Logo	piece	600			600				0				0				0	600	30.00	18,000.00
55	File data Folder, hardbound 2 holes, Royal Blue, 15"X9"X3" thick	pc	30		20	50				0			10	10				0	60	180.00	10,800.00
56	FILE TAB DIVIDER, A4,five (5) colors per set	set	20			20				0				0				0	20	249.00	4,980.00
57	FILING BOX - 11x16x11 1/2 - H,W, L with cover, color: green	piece	2	2	1	5	2	2	2	6	1	2	1	4	2	2	1	5	20	210.00	4,200.00
58	FILING BOX - 11x16x11 1/2 - H,W, L with cover, color: cobalt blue	piece	2	2	1	5	2	2	2	6	1	2	1	4	2	2	1	5	20	210.00	4,200.00
59	FILING BOX - 11x16x11 1/2 - H,W, L with cover, color: yellow	piece	2	2	1	5	2	2	2	6	1	2	1	4	2	2	1	5	20	210.00	4,200.00
60	Fine Board vellum, 220 gsm (cream), 10 pcs/pack	pack	50			50				0	50		100	150		100		100	300	22.00	6,600.00
61	Fine Board vellum, 220 gsm (yellow), 10 pcs/pack	pack	100			100				0	100		0	100				0	200	22.00	4,400.00
62	Fine board velum (A4)	pack				0				0		5	5					0	5	300.00	1,500.00
63	FOLDER - pressboard, size: 369mm x 242mm, color: green, thickness: 0.40mm, basis weight: 300gsm, strap hinge: book cloth, color: green, expansion, 39mm, 100 pieces per box	box	2			2	1		1	2				0	1			1	5	935.98	4,679.90
64	Folder/binder, 3 hole A4, Smarty brand 3 ring, transparent pockets, 2 inches	piece	30			30	30		30	60				0	30			30	120	200.00	24,000.00
65	Folder/binder, 3 hole A4, Smarty brand 3 ring, transparent pockets, 3 inches	piece	30			30	30		30	60				0	30			30	120	200.00	24,000.00
66	GEL PEN, Uni brand, 1.0 tip	piece	15			15	10		15	25				0	10			10	50	70.00	3,500.00
67	GLUE Pandang	bottle	3			3			3	3				0				0	6	80.00	480.00
68	Glue Stick	pieces	31	55	10	96	8	23	6	37	3	23	8	34	3	23	3	29	196	28.40	5,566.40
69	Glue white E375PH, 130 grams	btl		20		20		15		15		15		15		10		10	60	41.50	2,490.00
70	HIGHLIGHTER - Assorted	piece	24			24	24		24	48				0	24			24	96	16.00	1,536.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
71	I.D. Lace, color blue	pc	200			200				0				0				0	200	10.00	2,000.00
72	ID holder	piece	150	120		270				0				0				0	270	100.00	27,000.00
73	ID Holder, Plastic	piece	1000			1000				0				0				0	1000	10.00	10,000.00
74	ID Holder/Lace	piece			300	300				0				0				0	300	10.00	3,000.00
75	ID Jacket	pc.	140			140				0				0				0	140	15.00	2,100.00
76	ID Lace	pieces	386			386	196		96	292				0	96			96	774	28.33	21,930.00
77	ID Lace (for TESDA Central Office)	pieces	500			500				0				0				0	500	10.00	5,000.00
78	ID Lace with TESDA -Certification Office Logo	pieces	600			600				0				0				0	600	90.00	54,000.00
79	Illustration Board, 30" x 40"	piece				0			10	10				0				0	10	200.00	2,000.00
80	Laminating Film A4 (100 sheets/pack)	pack	4			4	3		2	5				0				0	9	780.00	7,020.00
81	Laminating Film, A3, 100 sheets/box	box			1	1				0				0				0	1	1,000.00	1,000.00
82	Lapel Pin with TESDA -Certification Office Logo	piece	350			350				0				0				0	350	200.00	70,000.00
83	MAP PIN, round head, 100 pieces per case	case	3	5		8	1	2	2	5		2		2	3			3	18	40.35	726.30
84	MARKER, Permanent Sharpie, Black, fine point	pc				0	3		3	6				0				0	6	75.00	450.00
85	MARKING PEN - felt tip, medium point, permanent, black, Pentel brand	each	1	1		2	1	1	1	3		1		1	1	1		2	8	26.95	215.60
86	OIL, for general purpose lubricant, 120 mL	bottle	1			1				0				0				0	1	36.90	36.90
87	PACKAGING TAPE Dispenser, heavy duty pistol - grip	piece	1			1				0				0				0	1	700.00	700.00
88	PAGE TAB, (Sign here or colorful arrows), stick on, assorted colors	box	4	4	4	12			4	4		4	4	8				0	24	50.84	1,220.16
89	PAPER CLIP, gem type, 32mm, 100 pieces per box	box	10			10	10		10	20				0	10			10	40	6.43	257.20
90	PAPER, Thermal, 210mm x 30m	roll	5			5			5	5				0				0	10	29.95	299.50
91	Pen, Pentel EnerGel Liquid Gel Ink, Metal Tip 0.7	pieces	4	4	4	12	3	3	3	9	3	3	3	9	2	2	2	6	36	89.75	3,231.00
92	Plastic ID Jacket	pc	200			200				0				0				0	200	15.00	3,000.00
93	PUSH PIN, flat head type, assorted colors, 100 pieces per case	case	11	4		15	1	3	4	8		2		2	1	1		2	27	24.96	673.92
94	Refill for Parker Signpen	piece	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	50.00	1,800.00
96	RING BINDER, Plastic 25mm, 10 pieces per bundle	bundle	5			5				0				0				0	5	150.80	754.00
97	RING BINDER, Plastic 50mm, 10 pieces per bundle	bundle	5			5				0				0				0	5	291.03	1,455.15
98	Seminar Name Badge with elastic Band Size:4 1/4" x 3 3/4"	piece			100	100				0				0				0	100	15.00	1,500.00
99	SIGN PEN, black	piece	25	7	7	39	19	7	31	57	7	7	7	21	13	7	7	27	144	66.34	9,552.24
100	SIGN PEN, blue	piece	7	1	1	9	1	1	1	3	1	1	1	3	7	1	1	9	24	57.01	1,368.12
101	SIGN PEN, green, high tech point	piece		6		6				0				0		6		6	12	40.00	480.00
102	STAPLE WIRE - kw-triO, 23/13 #023A/box	box	1			1	1		1	2				0				0	3	56.00	168.00
103	STAPLE WIRE - kw-triO, 23/13 #023D/box	box	1			1	1		1	2				0	1			1	4	60.00	240.00
104	STAPLE WIRE, Heavy duty, 23/17	box	18			18			3	3				0				0	21	41.48	871.08
105	STAPLE WIRE, Heavy duty, 23/8	box	10			10				0				0	10			10	20	30.42	608.40
106	STAPLER, Heavy Duty	piece	3			3	3			3				0				0	6	250.00	1,500.00
107	TAPE DISPENSER, for packaging tape	pcs		5		5		3		3				0				0	8	175.00	1,400.00
108	TAPE DISPENSER, handheld	piece	2			2			2	2				0				0	4	29.10	116.40
109	TAPE Double Sided - 1inch	roll	10			10			10	10				0				0	20	17.37	347.40
110	TAPE double Sided 1inch.	roll	1			1	1			1				0		1		1	3	52.11	156.33
111	Tape Flag	pack	5			5	5		5	10				0	5			5	20	30.00	600.00
112	Tape, double adhesive 2"	piece	10			10		10		10		6		6	6			6	32	55.00	1,760.00



Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
113 TAPE, double adhesive, 1"	roll	23	1	3	27	5	10	6	21		9	1	10	12	1	1	14	72	153.20	11,030.40	
114 TAPE, double adhesive, 1/2 x 10M	roll				0	2		2	4				0	2			2	6	17.00	102.00	
115 TAPE, double adhesive, 1/8"	roll				0		2	2	4	5			5				0	9	15.00	135.00	
116 TAPE, masking, 1inch, 50 meters length	roll	2	1	1	4				0				0				0	4	55.12	220.48	
117 TAPE, transparent, 1inch, 50 meters	roll	2		1	3				0				0	1			1	4	17.37	69.48	
118 Training Bag w/ CO logo	piece			300	300				0				0				0	300	150.00	45,000.00	
119 Transparent tape with TESDA logo	pcs			12	12				0				0				0	12	300.00	3,600.00	
120 Travel Box, 15 pcs	piece			20	20				0				0				0	20	99.75	1,995.00	
121					0				0				0				0	0		-	
<b>COMMON OFFICE DEVICES</b>																					
1 PUNCHER, paper, heavy duty, adjustable with 3 hole guide, 1 piece in individual box	unit	5			5				0				0				0	5	2,000.00	10,000.00	
2 2 Hole Document Binder, 3", A4 Blue	pieces	20			20	10			10				0				0	30	150.00	4,500.00	
3 DATING AND STAMPING MACHINE	piece	1			1			1	1				0				0	2	478.38	956.76	
4 Glue gun	piece				0				0		2		2				0	2	300.00	600.00	
5 Glue hot melt	piece				0				0		5		5				0	5	50.00	250.00	
6 Heavy Duty Stapler	pc	5			5				0				0				0	5	500.00	2,500.00	
7 PAPER CUTTER #TR420	unit	1			1				0				0				0	1	1,300.00	1,300.00	
8 Plastic Binding Combs 1/2"-20 sheet Capacity, black 100/pack	pack	2			2			2	2				0				0	4	350.00	1,400.00	
9 Plastic Binding Combs 1/4"-20 sheet Capacity, black 100/pack	pack	2			2			2	2				0				0	4	350.00	1,400.00	
10 Plastic Binding Combs 1/8"-20 sheet capacity,	pack	2			2			2	2				0				0	4	350.00	1,400.00	
11 Plastic Binding Combs 3/4"-20 sheet Capacity, black 100/pack	pack	2			2			2	2				0				0	4	350.00	1,400.00	
12 RING BINDER, Plastic 25mm, 10 pieces per bundle	bundle	9		1	10	1		1	2	1			1	1			1	14	150.80	2,111.20	
13 RING BINDER, Plastic 50mm, 10 pieces per bundle	bundle	9			9	2		1	3				0	2			2	14	291.03	4,074.42	
14 STAPLER with built in remover, Max HD-50F No. 3 (24/6) No 35 (26/6)	pc	1			1			1	1				0				0	2	250.00	500.00	
15 Trodat Ink(for Facsimile)	pcs	1			1			1	1				0				0	2	180.00	360.00	
16 WASTE BASKET, non-rigid plastic	piece	3	3	3	9	3	2	3	8	2	2	2	6	3	2	2	7	30	23.90	717.00	
17 Wire Binder Loop	unit	1			1			0	0				0				0	1	10,000.00	10,000.00	
18 Wire Binder Machine	unit	1			1			0	0				0				0	1	15,000.00	15,000.00	
<b>COMMON JANITORIAL SUPPLIES</b>																					
1 3M Rubberized Rag	piece	1			1	1		1	2				0	1			1	4	400.00	1,600.00	
3 AIR FRESHENER, scented	piece	15	0	4	19	17	6	17	40	4	2	6	12	15	4	6	25	96	200.00	19,200.00	
4 BATHROOM DEODORIZER	piece				0	1	1	1	3	1	1	1	3	1	1	2	4	10	40.00	400.00	
5 BATHROOM SOAP - regular size 70 gms, Safeguard brand	piece	2	2	1	5	2	2	2	6	1	2	1	4	2	2	1	5	20	22.36	447.20	
6 Bathroom tissue, 2 ply (24rolls/pack)	pack	5			5	5		5	10				0	10			10	25	190.00	4,750.00	
7 Baygon (600 ml)	bottle				0	1	1	2	4	1	1	1	3	1	1	1	3	10	315.00	3,150.00	
8 Cockroach bait	piece	5			5			5	5				0				0	10	500.00	5,000.00	
9 Dehumidifier, 60 / or 600 ml	pc	2			2	2		2	4				0	2			2	8	50.00	400.00	
10 Detergent Powder	Pcs.	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	54.00	1,296.00	
11 Dish Washing (Joy Brand 500 ml)	bottle	2			2				0				0	2	1	1	4	6	75.00	450.00	
12 DISINFECTANT, bleaching solution	cont	4			4	1		2	3				0	1			1	8	101.82	814.56	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
13 DOOR MAT, all cotton/rubber,	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	25.00	300.00
14 Facial tissue, 380 sheets x 190 3-ple	box	6			6	6		6	12				0	6			6	24	70.00	1,680.00
15 FERTILIZERS	piece	1			1			1	1				0				0	2	3,430.35	6,860.70
16 FLOOR WAX, Liquid type, natural	can	1			1	1		1	2				0	1			1	4	370.50	1,482.00
17 Hand soap (500 ml)	bottle	2			2	3	1	3	7	1	1	1	3	3	1	2	6	18	300.00	5,400.00
18 Hand Soap, gel, 500mL	bottle	4			4	4		4	8				0	4			4	16	88.00	1,408.00
19 Hand Soap, Liquid anti bacterial, scented	btl	4			4	4		4	8				0	4			4	16	75.00	1,200.00
20 HAND WASH, Liquid Soap, Anti-Bacterial, Pump-type bottle	bottle	2	1	1	4	2	1	2	5	1	1	1	3	2	1	1	4	16	125.00	2,000.00
21 Insecticide, Baygon	can	1			1	1		1	2				0	1			1	4	200.00	800.00
22 Ladder, Aluminom, Collapsible	pcs	1			1				0				0				0	1	3,000.00	3,000.00
23 Liquid Dishwashing Soap	Btls	2			2	2		2	4				0	2			2	8	55.00	440.00
24 Mouse bait	piece	5			5			5	5				0				0	10	500.00	5,000.00
25 SOAP, BATHROOM, 90 grams, 1 piece in individual box	piece	17			17	7		17	24				0	7			7	48	22.36	1,073.28
26 SPONGE, 3 per pack	pack	6			6	6		6	12				0	6			6	24	30.00	720.00
27 Tide detergent powder (550 g)	pack				0	1	1		2		1		1		1	1	2	5	175.00	875.00
28 Toilet Deodorant cake, deodorizer, moth proofer, 3 pcs/box lemon scent	pack	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	25.00	300.00
29 TROLLEY	unit			1	1				0				0				0	1	4,000.00	4,000.00
30 Wiper with blade	set	1			1				0				0				0	1	350.00	350.00
<b>CONSUMABLES</b>																				
1 932XL Black High Yield Original Ink Cartridge HP (CN053AN)	cart	1	1		2	1	1	1	3		1		1	1	1		2	8	1,548.00	12,384.00
2 933XL Cyan High Yield Original Ink Cartridge HP (CN054AN)	cart	1	1		2	1	1	1	3		1		1	1	1		2	8	730.00	5,840.00
3 933XL Magenta High Yield Original Ink Cartridge HP (CN055AN)	cart	1	1		2	1	1	1	3		1		1	1	1		2	8	730.00	5,840.00
4 933XL Yellow High Yield Original Ink Cartridge HP (CN056AN)	cart	1	1		2	1	1	1	3		1		1	1	1		2	8	730.00	5,840.00
5 Blue Film Carbon (216mm x 330mm)	Sheets		30		30				0				0		20		20	50	665.00	33,250.00
6 Brother correctible film ribbon (F737BKSC)	Pcs.		6		6				0				6	6			0	12	105.00	1,260.00
7 Canon GI-790 (Black) 70ml	pc	10			10	5		5	10				0	5			5	25	350.00	8,750.00
8 Canon GI-790 (Cyan) 70ml	pc	10			10	5		5	10				0	5			5	25	350.00	8,750.00
9 Canon GI-790 (Magenta) 70ml	pc	10			10	5		5	10				0	5			5	25	350.00	8,750.00
10 Canon GI-790 (Yellow) 70ml	pc	10			10	5		5	10				0	5			5	25	350.00	8,750.00
11 Canon Imageclass LPB7780Cx (Black)	toner	1			1	1		1	2				0	1			1	4	11,800.00	47,200.00
12 Canon Imageclass LPB7780Cx (Cyan)	toner	1			1	1		1	2				0	1			1	4	11,800.00	47,200.00
13 Canon Imageclass LPB7780Cx (Magenta)	toner	1			1	1		1	2				0	1			1	4	11,800.00	47,200.00
14 Canon Imageclass LPB7780Cx (Yellow)	toner	1			1	1		1	2				0	1			1	4	11,800.00	47,200.00
15 Canon Ink GI-790 Black	bottle	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	300.00	3,600.00
16 Canon Ink GI-790 Magenta	bottle	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	300.00	3,600.00
17 Canon Ink GI-790 Yellow	bottle	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	300.00	3,600.00
18 Canon Ink GI-790Cyan	bottle	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	300.00	3,600.00
19 Canon Pixma 810 Black ink cartridge	Pcs.		10		10				0				0		10		10	20	1,780.00	35,600.00
20 Canon Pixma 811 Color ink cartridge	Pcs.		5		5				0				0		5		5	10	979.00	9,790.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
21	CART HP 933, Magenta	cart	2			2	2		2	4			0	2			2	8	780.00	6,240.00	
22	CART, HP 932, Black	cart	4			4	4		4	8			0	4			4	16	960.00	15,360.00	
23	CART, HP 933, Cyan	cart	2			2	2		2	4			0	2			2	8	780.00	6,240.00	
24	CART, HP 933, Yellow	cart	2			2	2		2	4			0	2			2	8	780.00	6,240.00	
25	CART, HP GT 650, Black	cart	4			4	4		4	8			0	4			4	16	330.00	5,280.00	
26	CART, HP GT 652, Yelloy	cart	2			2	2		2	4			0	2			2	8	330.00	2,640.00	
27	CART, HP GT 653, Magenta	cart	2			2	2		2	4			0	2			2	8	330.00	2,640.00	
28	CART, HP GT651, Cyan	cart	2			2	2		2	4			0	2			2	8	330.00	2,640.00	
29	Color Ink, Canon PIXMA #741	cart	5			5		5		5			0	4			4	14	400.00	5,600.00	
30	Dehumidifier, Kyowa brand, 28omL	piece	3			3	3		3	6			0	3			3	12	88.00	1,056.00	
31	DRUM KIT, BROTHOR, DR-3355	pcs		3		3		3		3			0				0	6	7,250.00	43,500.00	
32	Drum Unit for (Model: KX-FA84) for Panasonic KX-FLM661 multi-function Fax Machine	drum unit			1	1				0			1	1			0	2	5,040.00	10,080.00	
33	EPSON Ink Black Bottle Refill (black)	piece	2	2	2	6	2	1	2	5	1	1	1	3	1	1	1	3	17	234.00	3,978.00
34	EPSON Ink Black Bottle Refill (blue)	piece	2	2	2	6	2	1	2	5	1	1	1	3	1	1	1	3	17	234.00	3,978.00
35	EPSON Ink Black Bottle Refill (yellow)	piece	2	2	2	6	2	1	2	5	1	1	1	3	1	1	1	3	17	234.00	3,978.00
36	EPSON Ink Black Bottle Refill(Pink)	piece	2	2	2	6	2	1	2	5	1	1	1	3	1	1	2	4	18	280.00	5,040.00
41	Epson L210 Black	bottle	2			2	2		2	4			0	2			2	8	300.00	2,400.00	
42	Epson L210 Cyan	bottle	2			2	2		2	4			0	2			2	8	300.00	2,400.00	
43	Epson L210 Magenta	bottle	2			2	2		2	4			0	2			2	8	300.00	2,400.00	
44	Epson L210 Yellow	bottle	2			2	2		2	4			0	2			2	8	300.00	2,400.00	
45	Epson L355, Ink, Yellow	botl.	2	2	2	6			2	2		2	2	4	2	2	2	6	18	350.00	6,300.00
46	Epson L355, Ink , Magenta	botl.	2	2	2	6			2	2		2	2	4	2	2	2	6	18	350.00	6,300.00
47	Epson L385 Ink , Black	botl.	2	2	2	6			2	2		2	2	4	2	2	2	6	18	350.00	6,300.00
48	Epson L385 Ink, Cyan	botl.	2	2	2	6			2	2		2	2	4	2	2	2	6	18	350.00	6,300.00
49	Epson Pigment Bottle Ink, Black, T6641, Black	pc.	10			10	10		10	20			0	10			10	40	180.00	7,200.00	
50	Epson Pigment Bottle Ink, Black, T6641, color	pc.	5			5	5		5	10			0	5			5	20	180.00	3,600.00	
51	EPSON Ribbon Cartridge for LX-300+II	Pcs.		2		2				0			0			2	2	4	190.00	760.00	
52	HDP5000 Film (75oprints)	piece	7			7				0			0				0	7	9,177.00	64,239.00	
53	HDP5000 YMCFK (50oprints)	piece	10			10				0			0				0	10	13,110.00	131,100.00	
54	HP 680 BLACK ink cartridge	Pcs.			20	20				0			0			10	10	30	420.00	12,600.00	
55	HP 680 Black Ink Cartridge, for HP DeskJet Ink Advantage 1115 Document and Photo	cart	0			0	6		6	12			0				0	12	400.00	4,800.00	
56	HP 680 Black Ink, suited to printer, HP Deskjet Ink Advantage	pcs		75		75		75		75			75	75		75	75	300	400.00	120,000.00	
57	HP 680 TRI-COLOR ink cartridge	Pcs.			8	8				0			0		4		4	12	888.00	10,656.00	
58	HP 680 Tri-color Ink Cartridge, for HP DeskJet Ink Advantage 1115 Document and Photo	cart	0			0	6		6	12			0				0	12	450.00	5,400.00	
59	HP 680 Tri-color Ink, suited to printer, HP Deskjet Ink Advantage	pcs		75		75		75		75		50	50		50		50	250	577.20	144,300.00	
60	HP 955 Black ink Cartridge (for HP Officejet Pro 7740)	pc	3			3	3		3	6			0	3			3	12	1,355.00	16,260.00	
61	HP 955 Cyan ink Cartridge (for HP Officejet Pro 7740)	pc	3			3	3		3	6			0	3			3	12	1,080.00	12,960.00	
62	HP 955 Magenta ink Cartridge (for HP Officejet Pro 7740)	pc	3			3	3		3	6			0	3			3	12	1,080.00	12,960.00	
63	HP 955 Yellow ink Cartridge (for HP Officejet Pro 7740)	pc	3			3	3		3	6			0	3			3	12	1,080.00	12,960.00	
64	HP DeskJet 45, black	cart	2		2	4	2		2	4	2		2			2	2	12	1,400.00	16,800.00	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
65	HP DeskJet 45, Tri-color	cart	2		2	4	2		2	4	2			2		2		2	12	1,400.00	16,800.00
66	Hp Deskjet Ink, 678-Black	cart	5	5	5	15			5	5		5	5	10	5	5	5	15	45	450.00	20,250.00
67	Hp Deskjet Ink, 678-Colored	cart	3	3	4	10			3	3		3	3	6	3	3	3	9	28	350.00	9,800.00
68	Hp ink # 685 black	pc	5			5	5		5	10				0	5			5	20	410.00	8,200.00
69	Hp ink # 685 Cyan	pc	5			5	5		5	10				0	5			5	20	410.00	8,200.00
70	Hp ink # 685 Magenta	pc	5			5	5		5	10				0	5			5	20	410.00	8,200.00
71	Hp ink # 685 Yellow	pc	5			5	5		5	10				0	5			5	20	410.00	8,200.00
72	HP Ink Toner 12 A	cart	1			1			1	1				0				0	2	4,000.00	8,000.00
73	HP laserjet 1320	toner	2			2	1		1	2				0	2			2	6	4,000.00	24,000.00
74	Hp Laserjet Ink, Q2612A-Black	cart	2			2			2	2				0				0	4	2,971.28	11,885.12
75	HP Laserjet Print Cartridge (13a) black	Pcs.		1		1			2	2				0				0	3	6,375.00	19,125.00
76	HP Laserjet Print Cartridge 85a (CE285AC) black	Pcs.		30		30				0		30		30				0	60	2,700.00	162,000.00
77	Hp Laserjet Toner, 1102-Black	cart	3			3			3	3				0				0	6	1,850.00	11,100.00
78	HP OfficeJet 920XL, Black	cart	2		2	4	2		2	4	2			2		2		2	12	1,200.00	14,400.00
79	HP OfficeJet 920XL, Cyan	cart	2		2	4	2		2	4	2			2		2		2	12	1,200.00	14,400.00
80	HP OfficeJet 920XL, Magenta	cart	2		2	4	2		2	4	2			2		2		2	12	1,200.00	14,400.00
81	HP OfficeJet 920XL, Yellow	cart	2		2	4	2		2	4	2			2		2		2	12	1,200.00	14,400.00
82	HP Toner 12A	box	2			2	2		2	4				0	2			2	8	2,700.00	21,600.00
83	HP Toner 85A	box	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	3,500.00	84,000.00
84	HP#704 Black	cart	2			2	2		2	4				0	2			2	8	410.00	3,280.00
85	HP#704 Tri-color	cart	2			2	2		2	4				0	2			2	8	410.00	3,280.00
86	Ink HP680 Black	pc	20			20	20		20	40				0	20			20	80	410.00	32,800.00
87	Ink HP680 colored	pc	20			20	20		20	40				0	20			20	80	410.00	32,800.00
92	INK Cart , #74 HP colored ink	pc	10			10	10			10				0				0	20	600.00	12,000.00
93	INK Cart , #75 HP black ink	pc	10			10	10			10				0				0	20	600.00	12,000.00
94	INK CART HP 933 XL Magenta Officejet Ink	cart	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	700.00	16,800.00
95	INK CART, CANON 750 XL PGBK	piece	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	800.00	28,800.00
96	INK CART, CANON 751 XL Black	piece	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	800.00	28,800.00
97	INK CART, CANON 751 XL Cyan	piece	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	800.00	28,800.00
98	INK CART, CANON 751 XL Magenta	piece	2	2	2	6	3	2	2	7	2	2	2	6	2	2	2	6	25	800.00	20,000.00
99	INK CART, CANON 751 XL Yellow	piece	3	2	2	7	3	2	3	8	2	2	2	6	3	2	2	7	28	800.00	22,400.00
100	INK CART, CANON CL 88 colored	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	750.00	9,000.00
101	INK CART, CANON CL-741, Colored	cart	13			13	5		0	5				0				0	18	1,001.52	18,027.36
102	INK CART, CANON CL-811, Colored	cart	11	2	1	14	15	2	5	22	1	2	1	4	2	2	1	5	45	1,022.32	46,004.40
103	INK CART, CANON CLI-726, Black	cart	13			13	8		11	19				0	8			8	40	534.56	21,382.40
104	INK CART, CANON CLI-726, Cyan	cart	13			13	8		11	19				0	3			3	35	535.60	18,746.00
105	INK CART, CANON CLI-726, Magenta	cart	13			13	8		11	19				0	3			3	35	535.60	18,746.00
106	INK CART, CANON CLI-726, Yellow	cart	13			13	8		11	19				0	3			3	35	535.60	18,746.00
107	INK CART, CANON PG 88 black	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	850.00	10,200.00
108	INK CART, CANON PG-740, Black	cart	30			30			0	0				0				0	30	754.00	22,620.00
109	INK CART, CANON PG-810, Black	cart	1	1		2	1	1	1	3		1		1	1	1		2	8	870.00	6,960.00
110	INK CART, CANON PGI-725, Black	cart	15			15	10		13	23				0	10			10	48	574.08	27,555.84
111	INK CART, EPSON 664), Yellow	btls.	5			5		5		5				0	5			5	15	254.80	3,822.00
112	INK CART, EPSON 664, Black	btls.	5			5		5		5				0	5			5	15	254.80	3,822.00
113	INK CART, EPSON 664, Cyan	btls.	5			5		5		5				0	5			5	15	254.80	3,822.00

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
114	INK CART, EPSON 664, Magenta	btls.	5			5		5		5				0	5			5	15	254.80	3,822.00
115	INK CART, EPSON C13T105190(73N)/(91N),Black	cart	3	3	8	14	3	3	3	9	8	3	8	19	3	3	3	9	51	600.00	30,600.00
116	INK CART, EPSON C13T105290(73N)/(91N),Cyan	cart	3	3	6	12	3	3	3	9	6	3	6	15	3	3	3	9	45	700.00	31,500.00
117	INK CART, EPSON C13T105390(73N)/(91N),Magenta	cart	3	3	6	12	3	3	3	9	6	3	6	15	3	3	3	9	45	700.00	31,500.00
118	INK CART, EPSON C13T105490(73N)/(91N),Yellow	cart	3	3	6	12	3	3	3	9	6	3	6	15	3	3	3	9	45	700.00	31,500.00
119	INK CART, EPSON C13T166190 (166XL), Black	cart	6			6	6		6	12				0	6			6	24	176.80	4,243.20
120	INK CART, EPSON C13T166290 (166XL), Cyan	cart	6			6	6		6	12				0	6			6	24	332.80	7,987.20
121	INK CART, EPSON C13T166390 (166XL), Magenta	cart	6			6	6		6	12				0	6			6	24	332.80	7,987.20
122	INK CART, EPSON C13T166490 (166XL), Yellow	cart	6			6	6		6	12				0	6			6	24	332.80	7,987.20
123	INK CART, For Canon Pixma ix6770 A3+size, CLI 751 C	cart	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	400.00	14,400.00
124	INK CART, For Canon Pixma ix6770 A3+size, CLI 751 M	cart	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	400.00	14,400.00
125	INK CART, For Canon Pixma ix6770 A3+size, CLI 751 Y	cart	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	400.00	14,400.00
126	INK CART, For Canon Pixma ix6770 A3+size, PGI 750 PGBK	cart	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	600.00	21,600.00
127	INK CART, For Canon Pixma, ix6770 A3+size, CLI 751 BK	cart	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	600.00	21,600.00
128	INK CART, HP 51645A, (HP45), Black	cart	6			6			6	6				0				0	12	1,310.40	15,724.80
129	INK CART, HP 680 , Black	cart	20			20	20		20	40				0	20			20	80	450.00	36,000.00
130	INK CART, HP 680 , Color	cart	20			20	20		20	40				0	20			20	80	450.00	36,000.00
131	INK CART, HP 680 Black	cart	15			15	15		15	30				0	25			25	70	358.80	25,116.00
132	INK CART, HP 680 Tri-color	cart	15			15	15		15	30				0	25			25	70	358.80	25,116.00
133	INK CART, HP 932 XL Black Officejet Ink	cart	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,400.00	33,600.00
134	INK CART, HP 932, (XL), Black	cart	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	1,520.00	54,720.00
135	INK CART, HP 933 XL Cyan Officejet Ink	cart	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	700.00	16,800.00
136	INK CART, HP 933 XL Yellow Officejet Ink	cart	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	700.00	16,800.00
137	INK CART, HP 933, Cyan	cart	2	2	2	6	2	2	2	6	2	2		4	2	2		4	20	795.00	15,900.00
138	INK CART, HP 933, Magenta	cart	2	2	2	6	2	2	2	6	2	2		4	2	2		4	20	795.00	15,900.00
139	INK CART, HP 933, Yellow	cart	2	2	2	6	2	2	2	6	2	2		4	2	2		4	20	795.00	15,900.00
140	INK CART, HP C46 , Black	cart	20			20	20		20	40				0	20			20	80	500.00	40,000.00
141	INK CART, HP C46 , Color	cart	20			20	20		20	40				0	20			20	80	500.00	40,000.00
142	INK CART, HP C6578DA, (HP78), Tri-color	cart	6			6			6	6				0				0	12	1,513.20	18,158.40
143	INK CART, HP CC641WA, (HP60XL), Black	cart	2			2	2		2	4				0	2			2	8	1,398.80	11,190.40
144	INK CART, HP CN692AA, (HP704), Black	cart	1	1		2	1	1	1	3		1		1	1	1		2	8	425.00	3,400.00
145	INK CART, HP CN693AA, (HP704), Tri-color	cart	1	1		2	1	1	1	3		1		1	1	1		2	8	425.00	3,400.00
146	INK CART, HP CZ107AA, (HP680), Black	cart	5			5			5	5				0				0	10	358.80	3,588.00
147	INK CART, HP CZ107AA, (HP680), Tri-color	cart	5			5			5	5				0				0	10	358.80	3,588.00
148	INK CART, HP Deskjet advantage 685, Black	cart	5			5			2	2				0				0	7	1,250.00	8,750.00
149	INK CART, HP Deskjet advantage 685, Cyan	cart	5			5			2	2				0				0	7	1,250.00	8,750.00
150	INK CART, HP Deskjet advantage 685, Magenta	cart	5			5			2	2				0				0	7	1,250.00	8,750.00
151	INK CART, HP Deskjet advantage 685, Yellow	cart	5			5			2	2				0				0	7	1,250.00	8,750.00
152	INK CART, HP HP 932XL Black	cart	12			12	12		12	24				0	12			12	48	1,350.00	64,800.00
153	INK CART, HP HP 933 Cyan	cart	12			12	12		12	24				0	12			12	48	800.00	38,400.00
154	INK CART, HP HP 933 Magenta	cart	12			12	12		12	24				0	12			12	48	800.00	38,400.00
155	INK CART, HP HP 933 Yellow	cart	12			12	12		12	24				0	12			12	48	800.00	38,400.00
156	INK CART, HP LASERJET, P1006, Black	cart				0			10	10				0				0	10	1,250.00	12,500.00
157	INK CART, HP PSC 1210, Black	cart	3			3				0				0	0			0	3	1,150.00	3,450.00
158	INK CART, HP PSC 1210, Tricolor	cart	2			2				0				0	0			0	2	1,150.00	2,300.00

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity				
159	INK CART, HP678, Black	cart	6		3	9	40		10	50				0				0	59	1,250.00	73,750.00	
160	INK CART, HP678, Tri-color	cart	6		3	9	40		10	50				0				0	59	1,250.00	73,750.00	
161	INK CART, HP704, deskjet, Black	cart	3		3	6			10	10				0				0	16	1,250.00	20,000.00	
162	INK CART, HP704, deskjet, Tri-color	cart	3		3	6				0				0				0	6	1,250.00	7,500.00	
163	Ink Cartridge, EPSON Stylus Photo R200, 8 colors/sets	sets	1			1			1	1				0				0	2	6,000.00	12,000.00	
164	INK CARTRIDGE, HP 680, Black	cart	5			5	5		5	10				0	5			5	20	900.00	18,000.00	
165	INK CARTRIDGE, HP 680, Tri-color	cart	5			5	5		5	10				0	5			5	20	900.00	18,000.00	
166	INK DESKJET INK ADVANTAGE, for HP1515, HP678 Black	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	239.20	14,352.00	
167	INK DESKJET INK ADVANTAGE, for HP1515, HP678 Tri colour	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	239.20	14,352.00	
168	INK for HP Deskjet Ink Advantage 4645e All in One HP 678 colored	cart			40	40			40	40				0				0	80	500.00	40,000.00	
169	INK for Toner Black CE 285A	cart			12	12			12	12				0				0	24	700.00	16,800.00	
170	INK for CANON Pixma CLI - 726 BLACK	cart			10	10				0				0				0	10	535.60	5,356.00	
171	INK for CANON Pixma CLI - 726 CYAN	cart			3	3				0				0				0	3	491.92	1,475.76	
172	INK for CANON Pixma CLI - 726 MAGENTA	cart			3	3				0				0				0	3	819.52	2,458.56	
173	INK for CANON Pixma CLI - 726 YELLOW	cart			3	3				0				0				0	3	464.88	1,394.64	
174	Ink for Canon Pixma M GI 790 Black Ink	pc	10			10	10		10	20				0				0	30	500.00	15,000.00	
175	Ink for Canon Pixma M GI 790 Cyan Ink	pc	10			10	10		10	20				0				0	30	500.00	15,000.00	
176	Ink for Canon Pixma M GI 790 Magenta Ink	pc	10			10	10		10	20				0				0	30	500.00	15,000.00	
177	Ink for Canon Pixma M GI 790 Yellow Ink	pc	10			10	10		10	20				0				0	30	500.00	15,000.00	
178	INK for CANON Pixma PLI - 725 BLACK	cart			10	10				0				0				0	10	819.52	8,195.20	
179	INK for HP Deskjet Ink Advantage 2515 HP 678 Black	cart			20	20			10	10				0				0	30	750.00	22,500.00	
180	INK for HP Deskjet Ink Advantage 2515 HP 678 Colored	cart			20	20			10	10				0				0	30	751.00	22,530.00	
181	INK for HP Deskjet Ink Advantage 2520hc All in One Printer HP 46 Black	cart			6	6				0				0				0	6	600.00	3,600.00	
182	INK for HP Deskjet Ink Advantage 2520hc All in One Printer HP 46 Tri-color	cart			6	6				0				0				0	6	600.00	3,600.00	
183	INK for HP Deskjet INK Advantage 3835 - 680 Colored	cart		3	12	15	9		9	18	4			3	7	9	4		13	53	700.00	37,100.00
184	INK for HP Deskjet INK Advantage 3835 - 680 Black	cart		3	12	15	9		9	18	4			3	7	9	4		13	53	700.00	37,100.00
185	INK for HP Deskjet K110 A - HP 704 (CN623AA) Black	cart			20	20			10	10				0				0	30	480.00	14,400.00	
186	INK for HP Deskjet K110 A - HP 704 (CN693AA) Colored	cart			20	20			10	10				0				0	30	480.00	14,400.00	
187	INK for Laserjet Pro P1102w with wireless lan HP CE285A - Black	cart			9	9			9	9				0				0	18	3,300.00	59,400.00	
188	Ink Toner laserjet 35A	pc	3			3				0				0				0	3	3,000.00	9,000.00	
189	Ink, Black, Canon PIXMA #740	cart	5			5		5		5				0				0	10	400.00	4,000.00	
190	INK, Brother (BT6000BK, BT5000CMY)	cart	1			1		1		1				0	1			1	3	137.00	411.00	
191	Ink, Brother LC535 XL	cart	5			5	5		5	10				0	5			5	20	500.00	10,000.00	
192	Ink, Brother LC539 XL	cart	5			5	5		5	10				0	5			5	20	500.00	10,000.00	
193	INK, Cannon Pixma #810 color	cart	5			5		5		5				0				0	10	400.00	4,000.00	
194	INK, Cannon Pixma #811 color	cart	5			5		5		5				0				0	10	400.00	4,000.00	
195	INK, HP Laserjet P1102, Black	toner	5			5		5		5				0	0			0	10	2,741.44	27,414.40	
196	LC 539 XL (black) INK	cart	6			6	6		6	12				0	6			6	24	1,200.00	28,800.00	
197	LC 539 XL (cyan, magenta, yellow) INK	cart	6			6	6		6	12				0	6			6	24	1,200.00	28,800.00	
198	Panasonic Ink Film (KX-FA57E) 70m/229 feet	Pcs.		4		4				0				0		4		4	8	800.00	6,400.00	

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT			
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity		
199	Printer ink cartridge, HP Officejet 932, black	pc			5	5			5	5	5			5				0	15	1,750.00	26,250.00	
200	Printer ink cartridge, HP Officejet 933, cyan	pc			4	4			3	3	3			3				0	10	890.00	8,900.00	
201	Printer ink cartridge, HP Officejet 933, magenta	pc			4	4			3	3	3			3				0	10	890.00	8,900.00	
202	Printer ink cartridge, HP Officejet 933, yellow	pc			4	4			3	3	3			3				0	10	890.00	8,900.00	
203	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart	1	1		2	1	1	1	3		1		1	1	1		2	8	75.92	607.36	
204	Riso Ink KZ Type S-1370	tube	5		5	10				0	5		5	10				0	20	800.00	16,000.00	
205	Riso Master KZ Type B4 S-1369	roll	2		2	4				0	2		2	4				0	8	1,000.00	8,000.00	
206	TONER CART , HP CB435A, BLACK	cart	6		2	8		2	0	2		2	2	4	1		1	2	16	2,719.60	43,513.60	
207	TONER CART , HP Q2612A, BLACK	cart	4		2	6		2	0	2		2	2	4	1		1	2	14	2,719.60	38,074.40	
208	TONER CART , BROTHER TN-2280, high yield, Black	cart	2	2	1	5	2	2	2	6	1	2	2	1	4	2	2	1	5	20	2,556.32	51,126.40
209	TONER CART, CANON 303 BLACK	cart	4		2	6		1	0	1		1	1	2			1	2	3	12	3,000.00	36,000.00
210	TONER CART, Brother TN-351BK, Black	cart	3			3	3		3	6				0	3			3	12	2,556.32	30,675.84	
211	TONER CART, Brother TN-351C, Cyan	cart	3			3	3		3	6				0	3			3	12	2,556.32	30,675.84	
212	TONER CART, Brother TN-351M, Magenta	cart	3			3	3		3	6				0	3			3	12	2,556.32	30,675.84	
213	TONER CART, Brother TN-351Y, Yellow	cart	3			3	3		3	6				0	3			3	12	2,556.32	30,675.84	
214	TONER CART, BROTHER, DCP 7030, Black	toner	5			5		5		5				0				0	10	2,900.00	29,000.00	
215	TONER CART, BROTHER, TN 2130	cart		1		1		1		1		1		1			1	1	4	2,500.00	10,000.00	
216	TONER CART, for HP Color LaserJet (CP1025 - Colored CE 311A Cyan)	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	2,528.16	303,379.20	
217	TONER CART, for HP Color LaserJet (CP1025 - Colored CE 312A Yellow)	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	1,820.00	109,200.00	
218	TONER CART, for HP Color LaserJet (CP1025 - Colored CE 313A, Magenta)	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	2,860.00	171,600.00	
219	TONER CART, HP C4092A, Black	cart	3			3	3		3	6				0	3			3	12	2,741.44	32,897.28	
220	TONER CART, HP CB435A, Black	cart	2			2				0				0				0	2	2,802.80	5,605.60	
221	TONER CART, HP CB436A, Black	cart	3	1	2	6	3	3	3	9	2	1	2	5				0	20	3,218.80	64,376.00	
222	TONER CART, HP CE285A (HP85A), Black	cart	1	1		2	1	1	1	3				1	1	1		2	8	2,756.00	22,048.00	
223	TONER CART, HP Color LaserJet (CP1025 - CE310A Black)	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	2,500.00	150,000.00	
224	TONER CART, SAMSUNG CLT-C504S, Cyan	cart	3			3	3		3	6				0	3			3	12	2,500.00	30,000.00	
225	TONER CART, SAMSUNG CLT-K504S, Black	cart	3			3	3		3	6				0	3			3	12	2,500.00	30,000.00	
226	TONER CART, SAMSUNG CLT-M504S, Magenta	cart	3			3	3		3	6				0	3			3	12	2,500.00	30,000.00	
227	TONER CART, SAMSUNG CLT-Y504S, Yellow	cart	3			3	3		3	6				0	3			3	12	2,500.00	30,000.00	
228	Toner Cartridge, for Canon LBP 2900 Printer	toner	1			1	1		1	2				0	1			1	4	2,500.00	10,000.00	
229	TONER DRUM UNIT, Brother DR-2255 for printer HL-2270DW	cart	1			1	1			1				0	1			1	3	75.92	227.76	
230	TONER, BROTHER, TN-3320	pcs		5		5		2		2			2	2				0	9	3,750.00	33,750.00	
231	TONER, Canon Pixma ix6560 (725 PGBK)	toner	5		5	10	5		5	10	5		5	10	5		5	10	40	850.00	34,000.00	
232	TONER, Canon Pixma ix6560 (726 BK)	toner	5		5	10	5		5	10	5		5	10	5		5	10	40	750.00	30,000.00	
233	TONER, Canon Pixma ix6560 (726 C)	toner	5		5	10	5		5	10	5		5	10	5		5	10	40	750.00	30,000.00	
234	TONER, Canon Pixma ix6560 (726 M)	toner	5		5	10	5		5	10	5		5	10	5		5	10	40	750.00	30,000.00	
235	TONER, Canon Pixma ix6560 (726 Y)	toner	5		5	10	5		5	10	5		5	10	5		5	10	40	750.00	30,000.00	
236	Toner, HP 35A	toner	2			2	2		2	4				0	2			2	8	2,400.00	19,200.00	
237	Toner, HP26A, CF-226A, Black	pc.	3			3	3		3	6				0	3			3	12	3,200.00	38,400.00	
					0					0				0				0	0		-	

Office Equipment and Accessories

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
1 3 Layer Lateral Cabinet	unit			1	1				0				0				0	1	3,000.00	3,000.00
3 BLACK BOX	unit	1			1				0				0				0	1	1,500.00	1,500.00
4 Book Shelves/Cabinet	pc	3			3				0				0				0	3	10,000.00	30,000.00
5 Cabinet Moveable, side drawer	pc	1			1				0				0				0	1	3,500.00	3,500.00
6 Cabinet, metal, 2-layer	unit	1			1				0				0				0	1	4,000.00	4,000.00
7 Clear Acrylic Table Top 2-Side Name Holder Display Rack Stands	piece	20			20	5			5				0				0	25	500.00	12,500.00
8 Conference Chair	unit	6			6				0				0				0	6	1,500.00	9,000.00
9 Electronic Typewriter, Brother Brand	unit	1			1				0				0				0	1	7,000.00	7,000.00
10 Ergodynamic EHC-77P High Back Mesh Upholstery Office Chair (62L x 48W x 102-113H cm)	unit	1			1	0		0	0				0	1			1	2	3,200.00	6,400.00
11 Executive Chair, high level with arm rest	unit			10	10				0				0				0	10	4,000.00	40,000.00
12 Executive Table	unit				0				0	10			10				0	10	7,000.00	70,000.00
13 Facsimile	pcs	1			1				0				0				0	1	1,000.00	1,000.00
14 FRAME, for picture, certificate, glass/or wood with plastic frame suitable for A4 and A3 sizes	piece	3			3			3	3				0				0	6	390.00	2,340.00
15 Frames for Certificates	piece		1	1	2		1		1	1	2	2	5		2	2	4	12	350.00	4,200.00
16 Heavy Duty Laminator For A4 JLM02-220	unit	1			1				0				0				0	1	5,000.00	5,000.00
17 Highback Mesh Chair with Armrest, black	pcs	6			6			0	0				0				0	6	4,285.00	25,710.00
18 Ihome ABoo8 Mid back Office Chair (Black)	unit	5			5	0		0	0				0	0			0	5	2,300.00	11,500.00
19 Kitchen Utencils Etc., Cup, Saucer, Spoon, Fork	set	1			1				0				0				0	1	5,000.00	5,000.00
20 Lateral Cabinet 3 layer metal	pcs	3			3				0				0				0	3	9,000.00	27,000.00
21 Lateral Cabinet 3 drawer, gauge thick	pc	1			1				0				0				0	1	3,500.00	3,500.00
22 MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with built-in siren, red or blue color	unit	1			1				0				0				0	1	2,704.00	2,704.00
23 Mesh Metal File Foolsap Holder Stand Collection Rack with 4 Compartments	piece	5			5				0				0				0	5	1,900.00	9,500.00
24 Metal Mesh 3-Tier File Tray Desk Organizer, Black	piece	5			5				0				0				0	5	550.00	2,750.00
25 Metal Tray 3 Layer (Black)	set	1			1				0				0				0	1	436.88	436.88
26 Office Table with side drawer	pc	1			1				0				0				0	1	3,500.00	3,500.00
27 PVC Card Ultra Card NC, 30 mil CR-80 (500s)	box	10			10	10		10	20				0	10			10	40	3,045.00	121,800.00
28 Staff Chair Hydraulic	unit	6			6				0				0				0	6	3,500.00	21,000.00
29 STAPLER - HD-50DF UPC black, 1.1 lbs (496gs), 1-3/4" (W) x 7-1/4" (L) x 3-1/8" (H) (45x184x80 mm)	piece	1	1		2	1			1				0				0	3	900.00	2,700.00
30 WHITE BOARD, wall type, 4-1/2"L x 5-1/2"W	pc	1			1				0				0				0	1	1,000.00	1,000.00
31 Whiteboard with stand (back to back, 4x8ft.)	piece	3			3				0				0				0	3	2,500.00	7,500.00
<b>Office Supplies</b>																				
1 A4 Specialty Board, A4, 200gsm, Pale Cream, (10 pcs/pack) Elite brand	pack	50			50	20		10	30				0				0	80	50.00	4,000.00
2 Archfile , Blue, A4 2"	piece				0	100			100				0				0	100	150.00	15,000.00
3 Binder Folder, 2-hole hardbound, Royal Blue	pcs	5			5	5		2	7				0	2			2	14	150.00	2,100.00
4 Data File Box, w/o Cover, Hard bound, royal blue, Box Type	pcs	2			2	2		2	4				0	2			2	8	170.00	1,360.00



Item & Specifications		Unit of Measure	Quantity Requirement															Price Catalogue	TOTAL AMOUNT		
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec			Q4	Total Quantity
5	DATA FOLDER, hard bound. (2) holes landscape, 75mm x 230mm x 380mm, 2.5mm thickness, with finger ring and clear pocket for labels	piece	5			5	5		5	10			0	5			5	20	76.95	1,539.00	
6	File Folder, w/2 hole, side mechanics, color: Blue, A4	pc.	140			140				0			0				0	140	95.00	13,300.00	
7	FOLDABLE HAND FAN with eTESDA logo & with pouch, round nylon, assorted colors	piece		100		100				0			0				0	100	25.00	2,500.00	
8	FOLDER 3 " A4 2 Hole Blue ( as per sample)	piece		30		30				0			0				0	30	250.00	7,500.00	
9	Folder 3 hole 3 inch wide, 13 1/2 inch long color blue	pieces	10	10		20	10	10	10	30		10	10	5	5		10	70	300.00	21,000.00	
10	Folder for Presentation, A4, opaque, w/2 hole fastener color: Blue	Pcs.	35			35				0			0				0	35	75.00	2,625.00	
11	Folder Long	bundle	1			1	1		1	2			0				0	3	291.00	873.00	
12	Folder Short	bundle	1			1	1			1			0				0	2	234.00	468.00	
13	Folder, 2 Hole Blue Hard Bound	pack	3			3			3	3			0				0	6	190.00	1,140.00	
14	Folder, 2 Hole Red Hard Bound	pack	23			23	15		18	33			0	10			10	66	190.00	12,540.00	
15	Folder, 2 rings side mechanism, blue and red, legal size	piece	200			200				0			0				0	200	150.00	30,000.00	
16	FOLDER, 2" A4 2 hole Blue ( a per sample )	piece		20		20				0			0				0	20	250.00	5,000.00	
17	Folder, 3 holes 3inch.color Red & Green	pc.	100			100			100	100			0				0	200	75.00	15,000.00	
18	Folder, A4, Flatfile, with transparent cover	piece			100	100				0			0				0	100	20.00	2,000.00	
19	FOLDER, Decora , 2 Hole	pcs	20		5	25				0	5		5	10		5	5	40	175.00	7,000.00	
20	FOLDER, Decora , 3 Hole	pcs	50		5	55				0	5		5	10		5	5	70	200.00	14,000.00	
21	FOLDER, Fancy for A4 size paper documents with clear plastic cover, 50 pieces/pack	pack		5		5				0		5	5				0	10	282.50	2,825.00	
22	FOLDER, Fancy for Legal size paper documents with clear plastic cover, 50 pieces/pack	pack		5		5				0		5	5				0	10	339.50	3,395.00	
23	Folder, hard plastic, clear 14" X 9", Business File, Seagull, Blue	pc	100		10	110				0			10	10			0	120	35.00	4,200.00	
24	FOLDER, Hardboard,, Legal size, Red	pcs		100		100				0		100	100				0	200	121.50	24,300.00	
25	FOLDER, L-type. A4, 50 pcs. Per pack	pack	10			10				0			0				0	10	120.00	1,200.00	
26	FOLDER, L-type. Legal size, 50 pcs. Per pack	pack	10			10				0			0				0	10	120.00	1,200.00	
27	FOLDER, Plastic Folder, Transparent Front Cover with Colored (gray) back cover w/ plastic fastener on the side, 12 pieces/bundle	bundle	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	234.00	5,616.00
28	FOLDER, presentation, plastic, transparent cover and opaque back, Blue and green colors, A4 size, 12 pcs/pack, with pocket	pack				0	8			8			0	8			8	16	350.00	5,600.00	
29	FOLDER, Sliding (A4 size) 50 pcs per pack	pack	5			5	5		5	10			0	5			5	20	180.00	3,600.00	
30	FOLDER, Sliding (legal size) 50 pcs per pack	pack	5			5	5		5	10			0	5			5	20	180.00	3,600.00	
31	FOLDER, special, assorted sizes and colors, plastic	pc	10			10	5		5	10			0	5			5	25	100.00	2,500.00	
32	FOLDER, TDI Folder with Logo	piece	250			250			1	1			0	1			1	252	44.00	11,088.00	
33	FRAME, for picture/certificate, glass with plastic frame, A4	pack				0	10			10			0				0	10	100.00	1,000.00	
34	letter case tray	pcs	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	239.00	2,868.00
35	Level Arch File Folder, A4 size, Blue	pcs		12		12			12	12			0				0	24	165.00	3,960.00	
36	Magazine/Document Keeper Box, Document File Organizer With Lid/Cover	piece	30			30			20	20			0				0	50	300.00	15,000.00	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
37 NAME BADGE HOLDER, NB-045 w/ elastic bandage	piece	500			500			250	250				0	250			250	1000	45.00	45,000.00
38 Presentation Folder, 9"x12" (with 4" pocket) 10/pack	pack	15			15			15	15				0				0	30	500.00	15,000.00
39 Push Pin (assrtd. Color)	box	2			2			2	2				0				0	4	20.00	80.00
40 Ring Binder, black or red, size 1/2, 10 pcs. Per bundle	bundle	1			1			1	1				0				0	2	80.00	160.00
41 Ring Binder, black or red, size 1/4, 10 pcs. Per bundle	bundle	1			1			1	1				0				0	2	60.00	120.00
42 RING BINDER, Plastic 25mm, 10 pieces per bundle	bundle	1			1	1		1	2				0	1			1	4	150.80	603.20
43 RING BINDER, Plastic 50mm, 10 pieces per bundle	bundle	1			1	1		1	2				0	1			1	4	256.87	1,027.48
44 Spiral Ring Binder, 1/2" black, 10 pc/pack	pack	3			3	2		3	5				0	2			2	10	100.00	1,000.00
45 Spiral Ring Binder, 1/4" black, 10 pc/pack	pack	3			3	2		3	5				0	2			2	10	60.00	600.00
46 Spiral Ring Binder, 3/4" black, 10 pc/pack	pack	3			3	2		3	5				0	2			2	10	169.00	1,690.00
47 Star File Lever Arch File (A4 3 inch 7 cm) (300 pieces)	piece	100			100	100		100	200				0				0	300	149.00	44,700.00
48 STARFILE MULTI-TRAY, 5 Drawers/Layers (Arlin); Colors: Black, Burgundy, Gray, Jade, Midnight Blue (1 each color)	piece	9			9				0				0				0	9	782.75	7,044.75
49 Transparent Folder	piece	35			35	35		30	65				0	30			30	130	20.00	2,600.00
<b>Audio and visual presentation and composing equipment</b>																				
1 15 meters VGA Cable	pc	1			1				0				0				0	1	5,000.00	5,000.00
2 4-way VGA Video Splitter Extender (1-in/4out)	unit	1			1				0				0				0	1	10,000.00	10,000.00
4 CONDENSER MICROPHONE, Kompact, 20 Hz - 20 Khz Frequency Response	unit	1			1			0	0				0				0	1	6,500.00	6,500.00
5 DESKTOP MICROPHONE STAND	unit	2			2				0				0				0	2	1,000.00	2,000.00
6 Diamond HD Smart Videoke(HD picture and Video background; HD movie and music playback; 2 wirelessDigital Diamond Microphones; with more than 5,000 built-in song Hi-Fidelity sound quality	unit	1			1				0				0				0	1	25,000.00	25,000.00
7 Digital AM-FM Radio recorder	unit	3			3				0				0				0	3	3,500.00	10,500.00
8 Digital TV Box, RCA, DV1609	pcs			1	1				0				0				0	1	1,200.00	1,200.00
9 Digital voice recorder, 4GB, UX series, ICD-UX533, Sony with rechargeable battery	pc	2			2				0				0				0	2	7,000.00	14,000.00
10 Halogen lamp for ACER LCD Projector	pc	0			0	1		0	1				0				0	1	2,500.00	2,500.00
11 High Definition Projector	unit	1			1			0	0				0				0	1	25,000.00	25,000.00
12 LCD Projector	Unit	1			1				0				0				0	1	10,000.00	10,000.00
14 Magic Sing	unit	1			1				0				0				0	1	10,000.00	10,000.00
15 Microphone Cable, Black	roll	1			1			1	1				0				0	2	10,584.00	21,168.00
16 Platinum Karaoki	unit	1			1				0				0				0	1	5,000.00	5,000.00
18 PORTABLE PA SYSTEMS	set	1			1				0				0				0	1	10,000.00	10,000.00
20 Speaker, Cable, Royal Cord 14", Black	roll	1			1			1	1				0				0	2	6,816.00	13,632.00
21 Supply and installation of Inter Communication unit, 2 way, push button at the ODDG PP Room - The system also provides the ability for a remote speaker location equipped with a call button to call the attendant location.	unit				0	1			1				0				0	1	5,000.00	5,000.00
22 TELECONFERENCE PHONE	unit				0				0				0			1	1	1	10,000.00	10,000.00
23 TELEPHONE corded phone - with wall mounted, last number redial, timed flash, electronic volume control, 3-step reinger, switchable tone/pulse settings, color black	unit				0	4			4				0				0	4	1,000.00	4,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
24 USB CONDENSER MIC	unit	1			1				0				0				0	1	3,000.00	3,000.00
<b>Photographic or filming or video equipment</b>																				
1 DIGITAL CAMERA, Canon IXUS 265 HS digital camera (with free SD Card)	unit	1			1				0				0				0	1	8,000.00	8,000.00
6 Paintings/Wall décor	pcs	2			2			0	0				0				0	2	5,000.00	10,000.00
<b>Cleaning Equipment and Supplies</b>																				
1 BATHROOM DEODORIZER	piece	1	1		2	1	1	1	3		1		1	1	1		2	8	40.00	320.00
2 Disinfectant spray, 400-550 grams	bottle	4			4				0				0				0	4	457.00	1,828.00
3 Dishwashing liquid, joy 1000ml per bottle	bottle	12			12				0				0				0	12	120.00	1,440.00
4 DISHWASHING LIQUID	bottle	12	2	8	22	12	2	12	26	2	2	8	12	12	2	2	16	76	70.00	5,320.00
5 hand towel / pc	pcs	12			12				0				0				0	12	35.00	420.00
6 Hand towel, cotton, 15" x 28"	set	2			2	2		2	4				0	2			2	8	800.00	6,400.00
7 HANDWASH SOAP, 500mL	bottle	1			1	1		1	2				0	1			1	4	70.00	280.00
8 JOY LIQUID SOAP	bottle			2	2				0	2		2	4			2	2	8	50.00	400.00
9 Liquid Soap	bottle	1			1				0				0				0	1	300.00	300.00
10 Liquid Soap	bottle	2			2	2		2	4				0	2			2	8	300.00	2,400.00
11 Muriatic Acid	bottle	1			1	1		1	2				0	1			1	4	2,000.00	8,000.00
12 Tiolet Deodorizer cake, moth proofer, 3pcs/box	box			5	5				0			4	4				0	9	30.00	270.00
13 TISSUE, Facial, 3 ply, 380 shts/box	box	5			5	5		5	10				0	5			5	20	50.00	1,000.00
14 Toilet cleaner (pref. Domex)	bottle	2			2	2		2	4				0	2			2	8	158.00	1,264.00
15 Toilet deodorizer cake, moth proofer, 3pcs/bx	box	20			20				0				0				0	20	120.00	2,400.00
<b>Paper Materials and Products</b>																				
1 48 Inch x 100 Meters Kraft Paper	roll	3			3				0				0				0	3	1,000.00	3,000.00
2 A3 inkjet Photo Paper 20 sheets 230gsm	box	5			5				0				0				0	5	400.00	2,000.00
3 A4 HP Photo Paper 20 sheets 230gsm	box	5			5				0				0				0	5	200.00	1,000.00
4 Best Buy Sticker Photo Paper 10s Glossy (10pcs/pack)	pcs	5			5	5		5	10				0	5			5	20	116.75	2,335.00
5 Board Paper A4 (10pcs./pack)	pack	3	50003	8	50014	2	25002	2	25006	2	2	25002	25006	2	2	2	6	100032	2.90	290,092.80
6 Business Envelope #10 size (with TESDA LOGO) 500s	box	1			1				0				0	1			1	2	500.00	1,000.00
7 Clear Sheet Refiller	pack				0			10	10				0				0	10	100.00	1,000.00
8 CLIPBOARD, for paper, Plastic, 9 x 13"	piece				0	2			2				0				0	2	30.00	60.00
9 Coin Envelope 4" x 7 1/2"	pack	5			5	5		5	10				0	5			5	20	15.00	300.00
10 COLORED PAPER, A4, assorted colors, 10pc/pack	pack	2			2				0				0	2			2	4	175.00	700.00
11 COLORED PAPER, Legal size, assorted colors, 100pc/pack	pack	2			2				0				0	2			2	4	185.00	740.00
12 COLORED PAPER, Premium , 8 1/2" x 11"	pack			3	3				0				0				0	3	184.00	552.00
13 Colored Paper, Yellow, 70 gsm	ream	10			10	5		5	10				0				0	20	25.00	500.00
14 Colored Paper, Yellow, 80 gsm	ream	10			10	5		5	10				0				0	20	25.00	500.00
15 Conqueror Paper, A4, white or cream	box	1			1				0				0				0	1	250.00	250.00
16 Copy Paper, Paper One, A4, 80GSM	ream	10	10	30	50	10	10	10	30	30	10	30	70	10	10	30	50	200	81.12	16,224.00
17 EASEL SHEET	bundle	6	1		7	1	1	1	3		1		1	2	1		3	14	341.67	4,783.33
18 Elit Specialty Paper, A4 size, Beige	rm	1			1			1	1				0				0	2	400.00	800.00
19 ENVELOPE - documentary, kraft, size: 229mm x 324mm, basis weight: 150gsm, thickness: 0.22mm, 500 pieces/box	piece	1			1			1	1				0	1			1	3	381.54	1,144.62
20 Envelope Brown, Long	Pcs.	100			100				0				0				0	100	7.00	700.00

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21 Envelope with TESDA and TUVSUD Logo, 500 pcs/box, Size: 4-1/8 x 9-12, Color: 2 colors, Stock: Book 80	box	11	6	3	20	2	1	6	9		4	3	7	1			1	37	1,250.00	46,250.00
22 Envelope, Brown, Small	Pcs.	100			100				0				0				0	100	6.00	600.00
23 ENVELOPE, documentary, golden kraft, 10 x 15"	piece		25		25			0	0				0				0	25	5.00	125.00
24 ENVELOPE, documentary, golden kraft, A4 size	piece	25			25		0		0				0				0	25	3.00	75.00
25 ENVELOPE, L-type, Clear plastic for A4 size documents	piece				0				0		25		25				0	25	7.50	187.50
26 Fine Board Vellum A3, 210 GSM, 10 sheets per pack	pack	30			30				0				0				0	30	41.75	1,252.50
27 INDEX CARD, 3"x5", 500 pieces per pack	pack			1	1				0				0				0	1	51.27	51.27
28 INDEX CARD, 5"x8", 500 pieces per pack	pack	12	5		17	10	2		12	1	2		3				0	32	139.34	4,458.88
29 Laminating Film 80 x 110 mm (100 sheets/pack)	pack	1			1			1	1				0				0	2	200.00	400.00
30 Laminating Film A4 (100 sheets/pack)	pack	29		50	79	30		26	56			50	50				0	185	780.00	144,300.00
31 laminating paper	pcs	5	5	5	15	5	5	0	10	5			5				0	30	350.00	10,500.00
32 Laminating Pouch film (125mic, 75mmx11mm)	box	5			5	5		5	10				0	5			5	20	200.00	4,000.00
33 LETTERHEAD, with TESDA and TUVSUD Logo, 500pcs/ream, Size: A4, Stock: Book 80, Color: 2Colors	reams	50	10	1	61	35		42	77	2	5	1	8	27			27	173	582.00	100,686.00
34 Linen Paper A4 90gsm (skyblue, cream, light green), 10 pcs/pack	pack	150			150				0	100		100	200			100	100	450	16.00	7,200.00
35 Long Brown Envelope with TESDA -Certification Office Logo	pcs	1000			1000				0			1000	1000				0	2000	8.00	16,000.00
36 MANILA PAPER, 10sheets per pack	pack	3			3	1		1	2				0	2			2	7	26.00	182.00
37 Money Envelope	Packs		8		8				0		8		8				0	16	100.00	1,600.00
38 Multipurpose Color PAPER, substance 24, 80 gsm, A4 size, 250sheets	ream	5			5	5		5	10				0				0	15	145.00	2,175.00
39 NOTE PAD, stick-on, (1 1/2"x2"), 100 sheets per pad	pad	5			5	5		5	10				0	5			5	20	31.20	624.00
40 NOTE PAD, stick-on, (2"x3"), 100 sheets per pad	pad	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	31.20	1,872.00
41 NOTE PAD, stick-on, (3"x3"), 100 sheets per pad	pad	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	40.54	2,432.40
42 NOTE PAD, stick-on, (3"x4"), 100 sheets per pad	pad	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	54.06	3,243.60
43 Note pad. Stick on, 1/4 sheet, , ruled	pad	3	3	3	9			3	3		3	3	6	3	3	3	9	27	54.06	1,459.62
44 Notebook, Veco, 100 leaves, spiral	Pcs.	50			50	50		50	100				0				0	150	54.00	8,100.00
45 NOTEPAD, sticker, post-it, stick-on, Sign Here	pack	3			3	3		3	6				0	3			3	12	75.00	900.00
46 Pad paper, yellow ruled	pad	5	5	5	15			5	5		5	5	10	5	5	5	15	45	17.47	786.15
47 PAPER A4 180 gsm, colored ( Pink, Green, Blue )	ream	3			3				0				0				0	3	500.00	1,500.00
48 Paper Clip, jumbo assorted colors	box	3	3	3	9			3	3		3	3	6	3	3	3	9	27	7.50	202.50
49 Paper Divider, A4 size, 5 tabs	pack			50	50				0	50			50				0	100	90.00	9,000.00
50 PAPER TOWEL, 1 Ply x 120 sheets	pack	3			3	3		3	6				0	3			3	12	60.00	720.00
51 PAPER, 8.5 x 11, 100 gsm, Fine Centenial 10 sheets per pack, Laser/ Colour Inkjet ( Light Green )	pack	36			36				0				0				0	36	20.00	720.00
52 PAPER, 8.5 x 11,220gsm, Specialty Board 10 sheets per pack, Inkjet Friendly ( Green )	pack	60			60				0				0				0	60	22.50	1,350.00
53 PAPER, 8.5 x 11,220gsm, Specialty Board 10 sheets per pack, Inkjet Friendly (Yellow )	pack	40			40				0				0				0	40	22.50	900.00
54 Paper, A3 bond paper	ream	25		1	26			10	10	1		1	2				0	38	500.00	19,000.00
55 PAPER, A4 size, 80gsm, Color blue	ream		10		10		5		5		10		10		5		5	30	365.00	10,950.00
56 PAPER, A4 size, 80gsm, Color green	ream		10		10		5		5		10		10		5		5	30	365.00	10,950.00
57 PAPER, A4 size, 80gsm, Pink	ream		10		10		5		5		10		10		5		5	30	365.00	10,950.00

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
58 Paper, Board, White, A4 size	pack	5			5	5		5	10				0	5			5	20	80.00	1,600.00
59 PAPER, COLORED, 80gsm, size:216mm x330mm	ream	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	500.00	12,000.00
60 Paper, Colored, A4 (yellow)	ream	2			2			2	2				0				0	4	190.00	760.00
61 Paper, Conqueror 500 sheets 8.5 x 13 inches Color yellow 2016x330 mm	box	3			3			3	3				0				0	6	1,080.00	6,480.00
62 Paper, Construction, Assorted Colors, A4 size	pack	5			5	5		5	10				0	5			5	20	50.00	1,000.00
63 PAPER, Double sided, Matte Photo paper, size A4, 220 GSM, 10 sheets/pack, suitable for most inkjet printers, Elit	pack				0				0				0		5		5	5	100.00	500.00
64 PAPER, Elit Premium Photo paper high gloss, size: A4, quick dry suitable for most inkjet printers, 10 sheets per pack, Heavy weight 26 gsm	ream			50	50			2	2		6		6				0	58	160.00	9,280.00
65 PAPER, fine board vellum, white & cream, A4 220gsm 10's	pack				0	3	2	3	8		2		2				0	10	50.00	500.00
66 PAPER, glossy photo paper, inkjet/laser compatible, A4 240gsm	pack				0	3	2	3	8		2		2				0	10	125.00	1,250.00
67 PAPER, Inkjet/Laser/Copier , Laid paper Green	sheet			100	100				0				0				0	100	30.00	3,000.00
68 PAPER, MANILA PAPER	roll	1	1		2	1	1	1	3		1		1	1	1		2	8	275.00	2,200.00
69 PAPER, matte inkjet paper, inkjet/laser compatible, A4 90gsm 10's	pack				0	3	2	3	8		2		2				0	10	50.00	500.00
70 PAPER, matte sticker paper, inkjet compatible, A4 10's	pack				0	3	1		4	1			1				0	5	150.00	750.00
71 PAPER, Matte Sticker, non glossy, A4 size, 10 pcs/pack, inkjet/deskjet compatible	pack			52	52			6	6				0				0	58	45.00	2,610.00
72 PAPER, multi copy, Colored, Peach, legal size	ream	3			3			3	3				0				0	6	350.00	2,100.00
73 PAPER, multicopy, assorted color (pink) 80 gms, suitable for laser/ink jet printer	ream	7			7		2		2			2	2		2		2	13	200.00	2,600.00
74 PAPER, Multi-Purpose (COPY) A4, 70gsm, GREEN	ream			10	10				0			5	5				0	15	200.00	3,000.00
75 Paper, Multi-Purpose (COPY), A3, 70 gsm	ream	24			24				0				0				0	24	300.00	7,200.00
76 PAPER, MULTI-PURPOSE, 80gsm	ream	20	10	10	40	20	10	20	50	10	10	10	30	20	10	10	40	160	117.83	18,852.80
77 PAPER, MULTI-PURPOSE, 80gsm, size: 216mm x 330mm	ream	5			5			5	5				0				0	10	132.02	1,320.20
78 PAPER, Photopaper, (ELIT brand) A3 297x4220 mm x 10 sheets/pack	pack	5			5			5	5				0	10			10	20	150.00	3,000.00
79 PAPER, Premium All purpose, 80g/m2, Size: (A3L), Laser Copier Ink jet, 297 x 420mm, 50 shts/ream	ream				0	1	1	1	3				1	1			0	4	500.00	2,000.00
80 PAPER, special board paper, assorted colors, A4, 10pcs/pack, ideal for calling card, invitation card, compatible for laser/inkjet printer	pack			5	5	5			5				0				0	10	40.00	400.00
81 PAPER, special board paper, ideal for invitation card, laser/inkjet printer compatible, A4 220gsm 10's	pack				0	3		3	6				0				0	6	45.00	270.00
82 PAPER, special board paper, pale cream color, A4, 10pcs/pack,	pack			100	100				0				0				0	100	40.00	4,000.00
83 PAPER, Special Board, A4 size 220 gsm, 10 sheets, white, vellum	pack	12			12	60		10	70			10	10				0	92	300.00	27,600.00
84 PAPER, special paper, ideal for invitation card, compatible for laser/inkjet printer, A4 90gsm 10's	piece				0	3	3	3	9	4	2		6				0	15	40.00	600.00
85 PAPER, Special, 100 gsm, short	piece	250			250			250	250				0				0	500	1.30	650.00
86 Paper, special, colored, board A4 (10 sheets per pack)	pack	20	5	5	30	10	5	15	30	5	5	5	15	10	5	5	20	95	35.00	3,325.00

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87 Paper, Specialty board, A4, natural (for Certificate)	ream	1			1				0				0				0	1	500.00	500.00
88 PAPER, Specialty Board, Vellum, Pale Cream, A4 220 GSM	ream	3			3	3			3			3	1				1	10	700.00	7,000.00
89 Paper, Specialty, White, A4 size	pack	5			5	5		5	10			0	5				5	20	50.00	1,000.00
90 Paper, sticker, glossy, A4 size	pack	3			3	3		3	6			0	3				3	12	166.75	2,001.00
91 PAPER, Vellum Board Colored/ Laser/Inkjet 8.5" x 11"	ream			100	100				0			0					0	100	25.00	2,500.00
92 Photo Paper	reams	2			2	2		2	4			0					0	6	500.00	3,000.00
93 PHOTO PAPER (Compatible to printer)	piece	500			500			500	500			0					0	1000	10.00	10,000.00
94 Photo paper A4 matte	pack	10	5	5	20	10	5	10	25	5	5	5	15	10	5	5	20	80	95.00	7,600.00
95 Photo paper A4, elite (high gloss) 260 gsm 10 sheets	pack	5		5	10				0			0					0	10	250.00	2,500.00
96 Photo paper, A3	pack			1	1				0	1		1	2				1	4	660.00	2,640.00
97 Photo Paper, A3, matte/glossy, smudge proof, 20 sheets/pack	pack			5	5				0			0					0	5	500.00	2,500.00
98 Photo paper, A4 glossy	pack	25	5	5	35	10	5	15	30	5	5	10	20	10	5	5	20	105	300.00	31,500.00
99 Photo Paper, A4, matte/glossy, smudge proof, 10 sheets/pack	pack			10	10				0	10			10				0	20	100.00	2,000.00
100 Photo paper, glossy for InkJet printer, 24 shts/box	box	10			10	10		5	15			0	0				0	25	300.00	7,500.00
101 PHOTO PROTECTOR, Hard Plastic Half size - Crosswise (210mm x 143mm)	piece	500			500			500	500			0					0	1000	11.00	11,000.00
102 PHOTOPAPER, GLOSSY, A3	pack	5			5	5		5	10			0	5				5	20	375.00	7,500.00
103 PHOTOPAPER, GLOSSY, A4	pack	10			10	5		5	10			0	5				5	25	86.70	2,167.50
104 Post-it Printed Flags "Sign Here", 25.4mmx43.20	pad	1		1	2	1		1	2	1		1	2	1		1	2	8	139.00	1,112.00
105 Specialty Board A4	pack	5			5	5		5	10			0	5				5	20	30.00	600.00
106 Specialty Board Paper, A4, white	ream			1	1				0			0					0	1	500.00	500.00
107 Specialty Paper (A4 size) 10 pcs per pack	pack	5			5	5		5	10			0	5				5	20	50.00	1,000.00
108 Specialty Paper (Letter size) 10 pcs per pack	pack	5			5	5		5	10			0	5				5	20	50.00	1,000.00
109 Specialty Paper for Certificates	ream	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	450.00	5,400.00
110 Specialty paper short	pack	4			4			20	20			0					0	24	300.00	7,200.00
111 SPECIALTY PAPER, A4 size, 80 gsm, 100 sheets per pack]	pack			20	20				0			0					0	20	92.04	1,840.80
112 Specialty Paper, Vellum, Pale Cream, A4, 220 GSM, 10shts/pack	pack			10	10				0			5	5				0	15	150.00	2,250.00
113 Sticker paper	pack	30	10	10	50	10	10	20	40	10	10	10	30	10	10	10	30	150	50.00	7,500.00
114 Sticker Paper A4, 80 gsm, Inkjet Friendly 10 sheets per pack	pack	20			20				0			0					0	20	32.00	640.00
115 Sticker paper best buy sticky A4 size white color	ream	5			5				0			0					0	5	250.00	1,250.00
116 Sticker Paper, A4	pack	16	1	1	18	6	1	16	23	1	1	1	3	6	1	1	8	52	63.83	3,319.33
117 Sticker Paper, A4, 10 sheets/pack	pack			10	10				0	5		5					0	15	200.00	3,000.00
118 Sticker Paper, A4, Matte, White	box	1			1				0			0	1				1	2	250.00	500.00
119 Sticker, 3MPost it, Stick-on, SIGN HERE, 1"/POx1.7"/PO, 50 banderitas	pc	8		5	13				0			5	5				0	18	140.00	2,520.00
120 Stick-Rite, Laserjet/Inkjet sticker paper-CD Label, 2s	Pcs.	200			200	100		100	200			0	100				100	500	5.00	2,500.00
121 Sticky tabs, 956 x 956 Assorted colors	box	2			2	2		2	4			0	2				2	8	50.00	400.00
122 Storage File Box, Blue	piece	5			5			5	5			0					0	10	250.00	2,500.00
123 TESDA ENVELOPE, MAILING, 500 pieces per box, 80 gsm	pack	1			1	1			1			0					0	2	499.20	998.40

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124	TESDA folder, Blue, w/TESDA logo, size 9" x 12", foldcote cal. 18, 295 gsm, 1 color, 4" x 2.2" (front), 6" x 1.5" (back), lamination 1 side, with 2 holes (back), with pocket inside and with calling card insertion	pc	500			500	100		500	600				0				0	1100	28.00	30,800.00
125	TESDA letter Envelope, 500pcs per box	box	2			2				0				0				0	2	500.00	1,000.00
126	TESDA mailing envelope	boxes	1			1			0	0				0				0	1	801.00	801.00
127	Vinyl Sticker, Printable, Inkjet-friendly, A4, 10sheets/pack	pack		10		10		5		5				0				0	15	350.00	5,250.00
<b>Lighting and fixtures and accessories</b>																					
1	LED light, OMNI Brand, 1.5 watts, color: red, green, blue, yellow, warm white	piece	10			10			10	10				0				0	20	100.00	2,000.00
2	LED tube light, 18 watts, (pref. Suneco)	pcs	20			20	10		20	30				0	10			10	60	900.00	54,000.00
3	Office Refurbishment (includes, re-painting, construction of cabinets/tables, etc)	lot	1			1			0	0				0				0	1	20,000.00	20,000.00
4	Pilot Lamp, 250VAC, (green, red, yellow, white and blue) note: 12 each color	pcs			60	60				0				0			60	60	120	81.00	9,720.00
5	Supply and installation of Office curtains/or blinds, design, color and texture of fabric based on selected / approved swatches/design, with complete accessories	lot				0				0				0			1	1	1	25,000.00	25,000.00
6	Various lighting and fixtures and accessories supplies	lot	0			0			0	0				0	1			1	1	10,000.00	10,000.00
<b>Electrical equipment and components and supplies</b>																					
1	Cutting Mat, vinyl, green, 35 x 45 cm self healing	pc.	1			1				0				0				0	1	750.00	750.00
2	Electrical Socket	unit	3			3			0	0				0				0	3	1,000.00	3,000.00
3	Extension cord	pcs	4			4				0				0				0	4	750.00	3,000.00
4	LAMP, LMP-D213, Projector Lamp	piece				0				0		1		1				0	1	3,000.00	3,000.00
5	Magnetic Contactor, 220VAC, 10A, 4 Auxiliary Contact,	pcs			12	12				0				0				0	12	1,540.62	18,487.44
6	Magnetic Relay, 220VAC, 10A	pcs			12	12				0				0				0	12	492.77	5,913.24
7	Magnetic Relay, 24VDC, 10A	pcs			12	12				0				0				0	12	509.15	6,109.80
8	OIL, for general purpose lubricant, 120 mL	bottle		1	2	3				0		1		1				0	4	36.90	147.60
9	OMNI USB 240 PK Electrical Extension Cord 4 Gang with USB Outlet	unit	3			3			0	0				0				0	3	1,000.00	3,000.00
10	Push Button Switch, Normally Close, Red, 250VAC, 6A	pcs			12	12				0				0				0	12	122.22	1,466.64
11	Push Button Switch, Normally Open, Green, 250VAC, 6A	pcs			12	12				0				0				0	12	122.22	1,466.64
12	Refill 1 Unit, 10 lbs. capacity Dry Chemical Fire Extinguisher	unit				0		8		8				0				0	8	600.00	4,800.00
13	Refill 1 Unit, 20 lbs. capacity Dry Chemical Fire Extinguisher	unit				0		1		1				0				0	1	900.00	900.00
14	Selector Switch, 3 position, 250v, 6A	pcs			12	12				0				0				0	12	724.71	8,696.52
15	Thermal Overload Relay, 10A	pcs			12	12				0				0				0	12	1,755.60	21,067.20
16	Universal adapter	pcs	1			1			1	1				0				0	2	901.00	1,802.00
<b>Computer Supplies</b>																					
1	ANTI-VIRUS, for 3 PCs, KASPERSKY, 2-year protection	pcs	4			4				0				0				0	4	1,420.00	5,680.00
2	ANTI-VIRUS, Soft, Kaspersky (for 5 users)	piece	1			1				0				0				0	1	4,000.00	4,000.00
3	CD LABEL PAPER, 12 cm per label, 2 labels per sheet, 20 sheets per pack, Laser/Inkjet Sticker Paper	pack			2	2				0			2	2				0	4	30.00	120.00
4	CD Label, 20 CD labels per pack	pack	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	100.00	6,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
5 CD LABEL, Stick-Rite 20's	pack				0	3		3	6				0	3			3	9	50.00	450.00
6 CD-R 700MB, 80 min., Individual casing	Pcs.	200			200			200	200				0	200			200	600	35.00	21,000.00
7 CD-R with case, 700 mb	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	17.00	10,200.00
8 CD-RW(imation) with case 700mb	pc	200			200				0				0				0	200	15.00	3,000.00
9 Color Cartridge Ribbon with PVC Cards, YMCKO, 250 pvc cards, CIM Sunlight	pack	4			4	4		2	6				0	2			2	12	6,000.00	72,000.00
10 Compact Disc Recordable - minimum of 700MB, 70min. Running time, Sky brand	piece	2	2	1	5	2	2	2	6	1	2	1	4	2	2	1	5	20	10.80	216.00
11 Compact Disc Rewritable - high speed, 700MB/80 min. capacity, 4x-12x CD drivers, slim case, sky brand	piece	3	3	4	10	3	3	4	10	4	4	4	12	5	4	4	13	45	26.95	1,212.75
12 COMPACT DISC, Recordable w/slim case, CDR minimu of 700MB/1 x - 52x minimun speed, 80 mins recording time	piece		5		5				0				0				0	5	10.00	50.00
14 Desktop Power Supply 600w	init	1			1				0				0				0	1	1,500.00	1,500.00
15 Desktop Speaker Creative	iunit	1			1				0				0				0	1	3,000.00	3,000.00
16 DVD Recordable, SONY DVD-r 1-16x speed *4.7gb) 10s	box	60			60	10		60	70				0	10			10	140	20.00	2,800.00
17 DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	100			100	100		100	200				0	100			100	400	21.37	8,548.00
18 DVD-R with case, imation	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	23.00	13,800.00
19 EXTERNAL HARD DRIVE, 2TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	1			1				0	0			0				0	1	5,000.00	5,000.00
20 Flash Drive 32 GB, USB 2.0, plug and play	piece				0	13			13				0				0	13	500.00	6,500.00
21 Hard Drive (2TB 64 MB 7200 RPM w/ SATA Cable Like: (Samsung SATA Hard-Disk)	pcs			10	10				0				0				0	10	3,500.00	35,000.00
22 HP Deskjet	unit	1			1				0				0				0	1	5,000.00	5,000.00
23 HP laserjet Pro CP1025 Color	unit	2			2				0				0				0	2	10,000.00	20,000.00
24 HP laserjet Pro P1102W Printer	unit	3			3			0	0				0				0	3	10,000.00	30,000.00
25 HP LaserJet Toner Cartridge CB 435A-35 A Black	Pcs.	3			3			3	3				0				0	6	2,700.00	16,200.00
27 Keyboard	unit	10			10				0				0				0	10	200.00	2,000.00
28 Keyboard, Logitech Wireless Keyboard with mouse	piece			2	2				0				0				0	2	700.00	1,400.00
29 MICRO SD MEMORY CARD with SD Adapter, Class 10 64 GB	pcs	4			4			2	2				0				0	6	750.00	4,500.00
30 MICROSOFT OFFICE 365 Home, for 5 PCs	pcs	2			2				0				0				0	2	3,800.00	7,600.00
31 Microsoft Office Pro Plus	pc	1			1				0				0				0	1	3,000.00	3,000.00
32 Microsoft Windows 7.0 Pro	pc	1			1				0				0				0	1	10,000.00	10,000.00
33 Motherboard , for i5	unit	1			1				0				0				0	1	7,000.00	7,000.00
34 SD MEMORY CARD, Class 10 64 GB	piece	3			3			0	0				0				0	3	800.00	2,400.00
35 SD Memory Card, Class10 64GB	pcs	2			2			2	2				0				0	4	750.00	3,000.00
36 Seagate external hard drive 2 terra byte slim	pc	2			2				0				0				0	2	3,000.00	6,000.00



Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
37 SSD Hard Drive ( Capacity: 120GB, Interface: SATA Rev. 3.0 (6Gb/s) – with backwards compatibility to SATA Rev. 2.0. 120GB — 180MB/s Read and 133MB/s Write. Form Factor: 2.5-Inch drive available in 7.0mm with plastic adapter to fit in 9.5mm system Fast: 10x faster than a 7200RPM hard drive)	pcs			10	10				0				0				0	10	3,500.00	35,000.00
38 Toner Cart, HP 314A Imaging Drum	cart	6			6			6	6				0				0	12	3,000.00	36,000.00
<b>Computer Equipment and Accessories</b>																				
1 24' Inch LED Monitor Panel Type. TN, LED Type. CONNECTIVITY: 1 Digital Visual Interface connectors (DVI-D) with HDCP 1 Video Graphics Array (VGA) 1 HDMI port  Screen Size. 23.6" (16:9) Screen Size. Active Display Size (H x V) 521.28mm (H) x 293.22mm (V) Contrast Ratio. Mega ∞ DCR (Static 1000:1) Contrast Ratio. Resolution. 1920 x 1080 Resolution. Pixel Pitch. 0.2715mm (H) x 0.2715mm (V)	unit		10		10				0				0				0	10	6,500.00	65,000.00
3 Adobe Photoshop CS 6/Illustrator	unit	2			2				0				0				0	2	5,000.00	10,000.00
4 Android Tablet, 7 Inch, Quad-core 1.3Ghz, 1GB RAM, 16GB Storage, Wifi, SIM Card Slot	unit	21			21				0				0				0	21	6,500.00	136,500.00
5 Anti Virus	Pcs.				0	10			10				0				0	10	4,800.00	48,000.00
6 Anti-virus for Windows Server 2012	unit	1			1				0				0				0	1	4,000.00	4,000.00
7 Anti-virus for Windows XP/Vista (3 Personal Computer)/Installer	unit	5			5				0				0				0	5	4,000.00	20,000.00
8 APC BATTERY BACKUP AVR, 625 V, 3-outlets per unit	unit	3			3				0				0				0	3	3,500.00	10,500.00
10 Bluetooth speaker with audio cable	pc	2			2				0				0				0	2	3,000.00	6,000.00
11 Computer (monitor)	unit	1			1				0				0				0	1	10,000.00	10,000.00
19 Desktop Power Supply 600w	unit	2			2				0				0				0	2	1,500.00	3,000.00
20 Desktop Speaker Creative	unit	2			2				0				0				0	2	3,000.00	6,000.00
22 EPSON L220 Model C462H	unit				0				0	3			3				0	3	14,000.00	42,000.00
23 Fax Machine - brother	pcs	1			1				0				0				0	1	7,500.00	7,500.00
24 FILM, Facsimile Ink Film, for Panasonic KX-FP362, 2roll/box	box	2	2	2	6	1	1	2	4	1	2	2	5	1	1	1	3	18	250.00	4,500.00
25 Flash Drive, 16 GB,Usb 2.0 plug n play	pc	3		9	12				0				0				0	12	1,000.00	12,000.00
26 Genius Laser Pointer	pc	4			4				0				0				0	4	2,000.00	8,000.00
27 HP LASER JET P1102W	unit				0				0	2			2				0	2	12,000.00	24,000.00
28 KEYBOARD, USB connection type	unit	1	30		31			1	1				0				0	32	250.00	8,000.00
29 Microsoft Office 2017	unit	5			5				0				0				0	5	4,000.00	20,000.00
30 Microsoft Office license for Apple, 1 user - lifetime	pc	0			0			0	0				0	1			1	1	3,500.00	3,500.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
31	Motherboard (ASUS B85M-G LGA1150/4XDDR3 1600/PCIE/VGA/HDMI/DVI/S/GLAN MATX MOTHERBOARD)	pcs			10	10				0				0				0	10	4,500.00	45,000.00
32	MS Office Installer	pc	1			1				0				0				0	1	6,000.00	6,000.00
35	Printer Wide Format All-in-One Printer - Print, Fax, Scan, Copy, and Wireless 8,970 - Print Speed: Black: up to 33ppm (draft) 15ppm (ISO); Color: up to 29 ppm (draft) 8ppm (ISO) Print Quality: up to 600x1200dpi for black, and 4800x1200dpi for color Print Size: up to A3+/329 x 483mm (borderless printing) Scanner: ADF & Flatbed (216 x 356mm-legal); Hardware: up to 1200 x 1200dpi Copy Speed: up to 9cpm for black, up to 6cpm for color (ISO) Connectivity: 1 USB (2.0; 1 ethernet; 1 Wireless , . 802.11b/g/n; 1 USB host; 1RJ-11 fax Paper Handling: 250 sheet input; 35 sheet ADF; 75 sheet output Warranty: 1 year limited hardware only	unit	1			1			0	0				0				0	1	9,000.00	9,000.00
36	printer Epson L 350	pcs	1			1				0				0				0	1	9,500.00	9,500.00
37	Printer Epson all in One WIFI	unit	1			1				0				0				0	1	10,000.00	10,000.00
38	PRINTER with scanner	unit	2			2				0				0				0	2	8,000.00	16,000.00
39	PRINTER, Color Print, Inkjet Printer, Photo Printer, EPSON L220	unit	1			1				0				0				0	1	6,000.00	6,000.00
40	PRINTER, Deskjet ink advantage, All-in-one	unit	1			1	0		0	0				0	0			0	1	5,450.00	5,450.00
41	PRINTER, EPSON L210	unit	2			2				0				0				0	2	7,795.00	15,590.00
42	Printer, EPSON L220	pcs	1			1				0				0				0	1	10,000.00	10,000.00
43	Printer, Epson, L385 All in-one, wireless	unit	2			2				0				0				0	2	9,000.00	18,000.00
44	PRINTER, HP, M2Q28A Deskjet GT 5820, Wireless, All-in-one	unit	1			1	0			0				0	0			0	1	8,700.00	8,700.00
45	PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit	2			2			0	0				0				0	2	10,000.00	20,000.00
46	Printer/Copier/Scanner, Canon Pixma MP287	unit	1			1				0				0				0	1	5,000.00	5,000.00
48	RAM/ Memory (KINGSTON 8GB 1866MHZ HYPERX FURY BLUE (KHX318C10F/8) NO BOX MEMORY)	pcs			40	40				0				0				0	40	2,500.00	100,000.00
51	UNINTERRUPTIBLE POWER SUPPLY	unit	30			30			0	0				0				0	30	4,000.00	120,000.00
52	UPS APC, Intex 600VA UPS w/. Built in AVR Intex	unit	2			2			0	0				0				0	2	3,000.00	6,000.00
53	UPS Line Interactive 220 v, 600 w	pcs	2			2				0				0				0	2	3,500.00	7,000.00
54	UPS, APC BX650CI- MS 390 watts 650 VA	unit	2			2				0				0				0	2	2,497.78	4,995.56
55	Video card (for desktop computer)	unit	2			2				0				0				0	2	5,000.00	10,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
56 WIRELESS COLORED INK TANK PRINTER Features: Ink Tank Printer, Color Print, Inkjet Printer, USB & Wireless Connectivity Printing Type: Colour Printing Technology: inkjet Scanner Type: Flatbed Print Resolution: 5760 x 1440 DPI Print Speed Black: 33 PPM Print Speed Colour: 15 PPM Paper Size: 10x15cm(4x6in), 13x18cm(5x7in), 9x13cm(3.5x5in), A4, A5, A6, B5, Letter(8 1/2x11in) Scanning Method: CIS Network: USB, WIFI Paper Tray: 100 Sheets	pcs	2			2				0				0				0	2	9,365.00	18,730.00
57 Wireless Keyboard and Mouse for computer	pcs	8	2		10			0	0				0			2		2	1,700.00	20,400.00
<b>Vehicle Supplies and Materials</b>																				
1 3 SM Motolite Battery (free maintenance)	pcs	1			1			0	0				0				0	1	5,000.00	5,000.00
2 Battery 2SF Free Maintenance, Motolite	pc.	1			1				0				0				0	1	3,500.00	3,500.00
3 BATTERY, Free maintenance 3SMF / ENDURO	piece				0	1		1	2				0				0	2	3,000.00	6,000.00
4 Battery, Motolite Enduro, 2SMF	unit				0	1			1				0				0	1	3,100.00	3,100.00
5 Brake pad and lining, 2pc/set	pc			1	1				0				0				0	1	3,000.00	3,000.00
6 Brake/clutch, fluid, 1 liter	bot			1	1				0				0				0	1	1,000.00	1,000.00
7 Car Battery 3SM Motolite Maintenance Free	unit	1			1				0				0				0	1	6,000.00	6,000.00
8 Car Freshener	can/btl.	2	1	2	5	2	0	0	2	2	2	2	6	1	2	2	5	18	179.00	3,222.00
9 Car Repair	lot	1	0	0	1	0			0				0				0	1	100,000.00	100,000.00
10 EC-Tag Toll Fee	toll fee			6	6				0				6	6			0	12	1,500.00	18,000.00
11 ENGINE OIL, liters / or can	can or liter	2			2	2		2	4				0	2			2	8	300.00	2,400.00
12 ENGINE OIL, 6 liters /can	can	2		2	4	2		2	4	2		2	4	2		2	4	16	300.00	4,800.00
13 Engine Oil, M/T fully synthetic	gal			1	1				0				0				0	1	2,500.00	2,500.00
14 Filter for oil and fuel	pc			1	1				0	1		1	2		1		1	4	300.00	1,200.00
15 Filter, Air	pc.	1			1				0				0				0	1	250.00	250.00
16 Filter, Fuel	pc.	1			1				0				0				0	1	220.00	220.00
17 Filter, Oil	pc.	1			1				0				0				0	1	180.00	180.00
18 Fuel, 3,000/wk	pcs			3	3				0	3		3	6		3		3	12	12,000.00	144,000.00
19 Gasoline	ltrs	800			800	800		800	1600				0				0	2400	40.00	96,000.00
20 Repair, maintenance of vehicle/ equipment	service			1	1				0				0				0	1	25,000.00	25,000.00
21 Services for the repair and maintenance of service vehicle	lot	1			1			0	0				0				0	1	30,000.00	30,000.00
22 Spark Plug	pc.	4			4				0				0				0	4	100.00	400.00
23 Steering fluid	liter			1	1				0				0				0	1	600.00	600.00
24 Tire black	bottle			1	1				0				0				0	1	300.00	300.00
25 Tire for Starex SGY-957 (205 x 75 R. 15)	pcs	4			4			0	0				0				0	4	4,500.00	18,000.00
26 Tire, Bridgestone size: 215-65 R16	pcs	4			4				0				0				0	4	7,000.00	28,000.00
27 TIRE, Tubeless, 185x65x14 (For Mitusbishi Pajero)	piece				0				0		4		4				0	4	3,000.00	12,000.00
28 TIRE, Tubeless,205x70x15 (For Nissan Sefiro)	piece				0			4	4				0				0	4	3,000.00	12,000.00
29 Tire. Size 185/70 R-14	pc.	4			4	0			0				0				0	4	3,500.00	14,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT		
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity	
30 Tires, (for service car), 185/R14, Yokohama	pc			4	4				0				0				0	4	3,500.00	14,000.00	
31 Vehicle lights, head light	bulb			10	10				0				0				0	10	50.00	500.00	
32 Vehicle lights, tail light	bulb			10	10				0				0				0	10	35.00	350.00	
33 Wheel bearing, front & rear	pc			2	2				0				0				0	2	3,000.00	6,000.00	
<b>Publications</b>																				-	-
1 LMIR (3)	unit	1			1				0				0				0	1	168,000.00	168,000.00	
2 Manual and Guidelines	unit	1			1				0				0				0	1	150,000.00	150,000.00	
3 SETG	unit	1			1				0				0				0	1	80,000.00	80,000.00	
<b>*Other Categories</b>																				-	-
1 Decorative vases, ceramic, assorted igs and sizes	lot	1			1			0	0				0				0	1	5,000.00	5,000.00	
2 16 Personality Factors 5th Ed. Answer Sheets 50pcs	pkg	2			2	2		2	4				0	2			2	8	4,000.00	32,000.00	
3 2 Pegs Door Wall Mount Hook	piece	2			2	0		2	2				0	0			0	4	307.57	1,230.28	
4 3D Coffee Maker, CM-2027 (Black), 16.5 x 26 x 30.5	unit	0			0	0		0	0				0	1			1	1	1,300.00	1,300.00	
5 5 gal. Purified Drinking Water	bottle	900	900	900	2700	900	900	900	2700	900	900	900	2700	900	900	900	2700	10800	35.00	378,000.00	
6 Accommodation Services	person		36		36				0				74		34		34	144	150.00	21,600.00	
7 Airline Travel, Plane Ticket (Local)	lot	26	23	19	68	41	33	41	115	25	23	25	73	42	36	4	82	338	12,000.00	4,056,000.00	
8 Airline Travel, Plane Ticket international)	lot	0			0	3		1	4				0	1			1	5	350,000.00	1,750,000.00	
9 Annual subscription of magazines for ATVERC	set	4			4	4		4	8				0	4			4	16	1,600.00	25,600.00	
10 Balikbayan Box	pc.	50			50				0				0				0	50	25.00	1,250.00	
11 BATTERY, Free maintenance 2SMF / ENDURO	piece				0	1			1				0				0	1	3,000.00	3,000.00	
12 Birthday Cake	pc	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	475.00	5,700.00	
13 Bus Rental	lot		1	1	2	1	1	1	3	1	1	1	3	1	1		2	10	18,000.00	180,000.00	
14 Car Deodorizer, ambi pur, aqua, refillable btl., 7.5ml	bottle			5	5				0				0	5			5	10	85.00	850.00	
15 Car Gel, 70g, lemon	can			8	8				0			8	8				0	16	120.00	1,920.00	
16 Carpet, 9ft x 6 ft	piece	1			1	0		0	0				0	0			0	1	12,000.00	12,000.00	
17 Catering Services for various meetings	lot	7			7	7		7	14				0	7			7	28	20,000.00	560,000.00	
18 Catering services for various meetings / conferences	lot	1			1			0	0				0				0	1	280,000.00	280,000.00	
19 CD ASIA subscription for one year (quarterly updating jurisprudence and laws)	lot		1		1	1		1	2				0	1			1	4	4,186.00	16,744.00	
20 Cell Card @ P500	pc.		4	13	17				0	17		17	34		4	13	17	68	500.00	34,000.00	
21 Cell Card, Smart and Globe	pc.	4			4				0				0				0	4	500.00	2,000.00	
22 Cell cards	pcs	22	22	22	66	22	22	22	66	22	22	22	66	22	22	22	66	264	300.00	79,200.00	
24 Cellcard, GLOBE / SMART	pcs	35	7	7	49	35	7	35	77	7	7	7	21	35	7	7	49	196	214.29	42,000.00	
25 CELLCARDS, Globe (100)	pc	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	100.00	6,000.00	
26 CELLCARDS, Smart (100)	pc	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	100.00	6,000.00	
27 CELLCARDS, Sun (100)	pc	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	100.00	3,600.00	
28 CELLCARDS, Touch Mobile (100)	pc	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	100.00	6,000.00	
29 Cement	bag	2			2	2		0	2				0	0			0	4	236.00	944.00	
30 Cement waterproofing compound pref SAHARA	kg	2			2	2		0	2				0	0			0	4	25.00	100.00	
31 Certificate Frame, A4	Pcs.	12			12				0				0	12			12	24	100.00	2,400.00	
32 Certificate Holder, A4, Color: Blue	pc.	140			140				0				0				0	140	40.00	5,600.00	
33 Certificate Holder, A4, hard backboard	pcs				0	100			100				0				0	100	50.00	5,000.00	
34 Certificate Holder, A4, Platic, transparent	pcs				0	500			500				0				0	500	20.00	10,000.00	
35 Coat Jacket (Tagsanay Awards)	pieces				0	86			86				0				0	86	1,800.00	154,800.00	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
36 COMMUNICATION EXPENSES - Landline	lot	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	1,500.00	18,000.00
37 COMMUNICATION EXPENSES - Mobile Phone	lot	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	2,000.00	24,000.00
38 Communication services (ie. PLDT, etc)	lot	1			1			0	0				0				0	1	50,000.00	50,000.00
39 CONSULTING SERVICES Professional Fee	lot	4	4	4	12	4	4	4	12	4	4	4	12	4	4	4	12	48	18,112.50	869,400.00
40 CONSULTING SERVICES Professional/Consultancy Services	lot	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	50,000.00	1,200,000.00
41 Corporate collateral items / Token	lot	1			1			0	0				0				0	1	50,000.00	50,000.00
42 Costumes for Secretariat/ Usher/ Usherette	piece				0			20	20		35		35				0	55	600.00	33,000.00
43 COURIER SERVICE, LBC (1,000/month)	pcs	2000	2000	2000	6000	2000	2000	2000	6000	2000	2000	2000	6000	2000	2000	2000	6000	24000	1.00	24,000.00
44 cup & saucers 2 sets / 6 pcs / set	set	2			2				0				0				0	2	250.00	500.00
45 DC Water Pump, 12V, DC40A-1240	piece	1			1	1		1	2				0	0			0	3	1,035.72	3,107.16
46 DDG Feliciano's Business card, 100 pieces per pack	pack	0			0	10		0	10				0	10			10	20	250.00	5,000.00
47 Decorative Painting	set	1	1		1	1		0	1				0	0			0	2	1,795.00	3,590.00
48 DOOR BELL, battery operated	pc				0			1	1				0				0	1	500.00	500.00
49 ECO BAG with eTESDA logo	piece				0	50			50				0				0	50	120.00	6,000.00
50 Eco Bag with TESDA -Certification Office Logo	piece	600			600				0				0				0	600	120.00	72,000.00
51 Empty Box (Carton)	pcs	250			250				0				0				0	250	50.00	12,500.00
52 Empty Box (Carton)/balikbayan boxes	pcs	10			10				0				0				0	10	150.00	1,500.00
53 Events Management Services	person				0			1	1	1			1				0	2	70,000.00	140,000.00
54 Fan, Blower, white big	pc	1			1				0				0				0	1	750.00	750.00
55 Fined Sand, 15kgs/bag	bag	10			10	0		0	0				0	0			0	10	35.00	350.00
56 Floor Tiles, 30 x 30cm	piece	40			40	0		0	0				0	0			0	40	50.00	2,000.00
57 Flower arrangements	lot	1			1			0	0				0				0	1	10,000.00	10,000.00
58 Food and Catering Services	person	93	215		308	35	100	200	335	15	215	205	435		15		15	1093	700.00	765,100.00
59 FRAME, for picture, certificate, glass with plastic frame suitable for A4 and A3 sizes	piece		3	40	43				0		3		3				0	46	255.00	11,730.00
60 Frames standard	pcs	20			20			10	10				0				0	30	100.00	3,000.00
61 FUEL and OTHER RELATED PRODUCTS and SERVICES FOR VEHICLES FUEL	set	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	4,583.33	54,999.96
62 FUEL AND OTHER RELATED PRODUCTS AND SERVICES FOR VEHICLES - Transportation (Meetings/Local Travel)	lot	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	500.00	6,000.00
63 Garden soil, fertilizer, plants and accessories	lot	1			1			0	0				0				0	1	3,000.00	3,000.00
64 Gasoline Refil	lot				0				0				0	1			1	1	120,000.00	120,000.00
65 GASOLINE, for transport services (1,000/month)	pcs	1000	1000	1000	3000	1000	1000	1000	3000	1000	1000	1000	3000	1000	1000	1000	3000	12000	1.00	12,000.00
66 Gordon Personal Inventory Test Form 25 pcs	pkg	2			2			2	2				0				0	4	260.00	1,040.00
67 Gordon Personal Profile Test Form 25 pcs	pkg	2			2			2	2				0				0	4	260.00	1,040.00
68 Half Window Curtain	piece	1			1	1		1	2				0	1			1	4	150.00	600.00
69 Honoraria of Board of Judges	person				0			3	3		1		1		3		3	7	3,000.00	21,000.00
70 Left signal light Clear	pcs	1			1				0				0				0	1	200.00	200.00
71 Lights and Sound System Services	lot				0				0	1			1				0	1	25,000.00	25,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
72 Load, CELL CARD, 100 Pesos	pcs	3			3			3	3				0				0	6	100.00	600.00
73 Load, GLOBE Cellphone	pcs	10			10			0	0				0				0	10	100.00	1,000.00
74 Load, SMART Cellphone	pcs	10			10			0	0				0				0	10	100.00	1,000.00
75 Load, TELECOMMUNICATIONS, Globe Postpaid (1,500/month)	pcs	1500	1500	1500	4500	1500	1500	1500	4500	1500	1500	1500	4500	1500	1500	1500	4500	18000	1.00	18,000.00
76 Load, TELECOMMUNICATIONS, Globe Postpaid (3,027.01/month)	pcs	3027	3027	3027.01	9081	3027	3027	3027	9081	3027	3027	3027	9081	3027	3027	3027	9081	36324	1.00	36,324.12
77 Load, TELECOMMUNICATIONS, PLDT Landline (2,000/month)	pcs	2000	2000	2000	6000	2000	2000	2000	6000	2000	2000	2000	6000	2000	2000	2000	6000	24000	1.00	24,000.00
78 Load, TELECOMMUNICATIONS, PLDT Landline with DSL (8,000.00/month)	pcs	8000	8000	8000	24000	8000	8000	8000	24000	8000	8000	8000	24000	8000	8000	8000	24000	96000	1.00	96,000.00
79 Mailing Stamps	pcs	200			200	200		200	400				0	200			200	800	12.50	10,000.00
80 Microwave Oven, One touch control, 60hz, 700-850hz, Digital	unit	1			1	0		0	0				0	0			0	1	6,000.00	6,000.00
81 Notarial (Affidavit, Contract, Certification)	set	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	300.00	3,600.00
82 Notarial Services	lot	1			1			0	0				0				0	1	2,000.00	2,000.00
83 ORNAMENTAL PLANTS/DECORATIVE PLANTS	piece	10			10				0				0				0	10	300.00	3,000.00
84 Ornaments - flowers / plants	lot	1			1			1	1				0				0	2	5,000.00	10,000.00
85 OVEN TOASTER	unit	1			1				0				0				0	1	8,000.00	8,000.00
86 Pantry Repair/Rehab	lot	1			1				0				0				0	1	80,000.00	80,000.00
87 Performer/Entertainer	person				0				0	1			1				0	1	5,000.00	5,000.00
88 PHOTOCOPYING SERVICE, (1,500/month)	pcs	1500	1500	1500	4500	1500	1500	1500	4500	1500	1500	1500	4500	1500	1500	1500	4500	18000	1.00	18,000.00
89 PHOTOCOPYING SERVICE, (2,500/month)	pcs	2500	2500	2500	7500	2500	2500	2500	7500	2500	2500	2500	7500	2500	2500	2500	7500	30000	1.00	30,000.00
90 Photocopying services	lot	1			1			0	0				0				0	1	30,000.00	30,000.00
91 Picture Frames ( 8 1/2" x 11")	piece				0			30	30		23	50	73				0	103	100.00	10,300.00
92 Place Mats, cloth, 12" x 18"	set	3			3	3		3	6				0	3			3	12	200.00	2,400.00
93 Plaque of Recognition for 2017 Retirees (Glass)	pc	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	4,000.00	96,000.00
94 Plaques	piece				0				0			80	80				0	80	2,000.00	160,000.00
95 PLAQUES, as per sample	piece			2	2		2		2		2		2				0	6	1,500.00	9,000.00
96 Plastic Storage Box, 32 liters	pcs	6			6				0				0				0	6	250.00	1,500.00
97 PLDT Landline Services	landline	1			1	1		1	2				0	1			1	4	4,000.00	16,000.00
98 Plywood, marine 1/4"x4"x8"	piece	2			2	0		0	0				0	0			0	2	375.00	750.00
99 Polo Shirts (ADCON), NITESD Staff and participants	pcs			50	50				0	50			50	100		50	50	200	200.00	40,000.00
100 Polo Shirts (Tagsaanay Awards)	pieces				0	86			86				0				0	86	300.00	25,800.00
101 Polo Shirts (TSUP)	pieces				0	300			300				0				0	300	300.00	90,000.00
102 POSTAGE and DELIVERY-ODDG PP	lot	1			1			0	0				0				0	1	5,000.00	5,000.00
103 POSTAGE and DELIVERY-PIU	lot	2	2	3	7	2	3	3	8	3	2	3	8	3	2	2	7	30	220.00	6,600.00
103 POSTAGE and DELIVERY - Hand carry cost (service/fare)	lot	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	220.00	2,640.00
104 Postal and Courier Services	lot	1			1	1		1	2				0	1			1	4	3,000.00	12,000.00
105 Printing of Business Card for DDG PP, 1000pcs/box	bxs	0			0	5			5				0				0	5	450.00	2,250.00
106 Printing of NTR Certificate, 8-1/4x11-3/4,1 side printing 2/set	set	1000			1000				0				0				0	1000	60.00	60,000.00
107 PRINTING of PESFA Certificates, Size: 11-3/4" x 8 1/2, Materials: Bristol board	pcs		25000		25000		10000		10000		15000		15000				0	50000	8.50	425,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
108 PRINTING of STEP Certificates, Size: 11-3/4" x 8 1/2, Materials: Bristol board	pcs		50000		50000		25000		25000		25000		25000				0	100000	8.50	850,000.00
109 PRINTING of TWSP Certificates, Size: 11-3/4" x 8 1/2, Materials: Bristol board	pcs		2E+05		150000		2E+05		150000		1E+05		100000		1E+05		100000	500000	8.50	4,250,000.00
110 Printing of WTR Certificate,8-1/4x11-3/4,1 side printing 2/set	set	5000			5000				0				0				0	5000	60.00	300,000.00
111 Printing of WTR w/ CoC Certificate,8-1/4x11-3/4,1 side printing 2/set	set	100			100				0				0				0	100	60.00	6,000.00
112 PRINTING, Brochures	copy				0	50	50	50	150		50		50				0	200	100.00	20,000.00
113 Printing, Cetificates of Competency - (without RP logo with QR code) size 11-3/4" down 8-1/2 with planchettes UV Ink and ICI digital watermark, Pre-numbered in sheeted form	pcs		14000		14000	14000		14000	28000				0	14000			14000	56000	35.00	1,960,000.00
114 Printing, National Certificates - (without RP logo with QR code) size 11-3/4" down 8-1/2 with planchettes UV Ink and ICI digital watermark, Pre-numbered in sheeted form	pcs			28000	28000			28000	28000				0				0	56000	35.00	1,960,000.00
115 Printing, Newsletter	copy	200	200	200	600	200	200	200	600	200	200	200	600	200	200	200	600	2400	100.00	240,000.00
116 Printing, Reports. Brochures	copy	390	390	390	1170	390	390	390	1170	390	390	390	1170	390	390	390	1170	4680	100.00	468,000.00
117 PRINTING/BINDING SERVICES - NTESDP Publication	lot	1			1				0				0				0	1	50,000.00	50,000.00
118 PRINTING/BINDING SERVICES - Tarpaulin	piece	1			1	1		1	2				0	1			1	4	500.00	2,000.00
119 PRINTING/BINDING SERVICES Brochure	lot			1	1				0				0				0	1	300,000.00	300,000.00
120 PRINTING/BINDING SERVICES TESDA Calendar	piece				0				0				0		1000		1000	1000	80.00	80,000.00
121 PRINTING/BINDING SERVICES TESDA Notebook	piece		1000		1000				0				0				0	1000	100.00	100,000.00
122 Printing/Framing Services of various materials (ie. informative Posters, brochures, certificates, plaques, etc)	lot	0			0	1		0	1				0				0	1	10,000.00	10,000.00
123 Publication of approved TESDA Board Resolutions	lot	2			2	2		2	4				0	2			2	8	100,000.00	800,000.00
124 Purdue Non-Language Test Test Form 25 pcs	pkg	2			2				0				0	2			2	4	300.00	1,200.00
125 Rain Visor / rain guard (set)	pcs	1			1				0				0				0	1	400.00	400.00
126 Raven's Progressive Matrices 38th ed Answer Sheets 50pcs	pkg	2			2	2		2	4				0	2			2	8	300.00	2,400.00
127 REFRIGERATOR, 21 cubic ft.	unit	1			1				0				0				0	1	14,000.00	14,000.00
128 Repair and Maintenance- Parts/repair/upgrading of various existing IT Resources	lot	1			1				0				0				0	1	50,000.00	50,000.00
129 REPAIR SERVICES	lot	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	500.00	6,000.00
130 Reproduction and Printing Services	lot	1			1	1		1	2				0	1			1	4	3,000.00	12,000.00
131 Resource Speaker	person	3			3	4			4				0				0	7	2,500.00	17,500.00
132 Ribbon/lace	roll		120		120			5	5		5	2	7				0	132	300.00	39,600.00
133 Rice Cooker, 12gantas.	pc.	1			1				0				0				0	1	1,200.00	1,200.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
134 Roller Bag	unit	1			1				0				0				0	1	2,000.00	2,000.00
135 Rubber Stamps	pcs	3			3				0				0				0	3	450.00	1,350.00
136 Ruler 12"	pcs	6			6				0				0				0	6	25.00	150.00
137 Sardines	box	70			70				0				0				0	70	1,680.00	117,600.00
138 Scoring and Feedback 25 pcs	pkg	4			4	4		4	8				0	4			4	16	1,500.00	24,000.00
140 Set Meals	pax	10			10				0				0				0	10	2,500.00	25,000.00
141 Sharing fee of approved TESDA Board Resolutions	piece	15			15	15		15	30				0	15			15	60	20.00	1,200.00
142 SIGNATURE FLAGS, set of different colors	set	6			6			6	6				0				0	12	25.00	300.00
143 SRA Adaptability Manual Test Form 25 pcs	pkg	2			2			2	2				0				0	4	300.00	1,200.00
144 Storage and Organizing Box, 120L	pieces			5	5	5		5	10				0				0	15	800.00	12,000.00
145 SUBSCRIPTION, 1 year subscription of newspaper	pcs	1016	1016	1016	3048	1016	1016	1016	3048	1016	1016	1016	3048	1016	1016	1016	3048	12192	25.00	304,800.00
146 SUBSCRIPTION, 1 year subscription of newspaper - PIU	pcs	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	400.00	4,800.00
146 SUBSCRIPTIONS Cable Subscription	lot	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	2,000.00	24,000.00
147 Talk 'N Txt Prepaid Card	Pcs.	6	6	6	18	6	6	6	18	6	6	6	18	6	6	6	18	72	100.00	7,200.00
148 Tarpaulin	pc.	1			1	1			1				0				0	2	500.00	1,000.00
149 Tarpaulin (3x7)	piece				0				0		4		4				0	4	1,000.00	4,000.00
150 Tarpaulin (4X8)	piece		1		1			9	9			2	2				0	12	1,500.00	18,000.00
151 Tarpaulin for Achievement Chart	pc.	4			4				0				0				0	4	600.00	2,400.00
152 Tarpaulin for Backdrop	pc.	4			4				0				0				0	4	800.00	3,200.00
153 Tarpaulin, 10 x 10 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	1,800.00	21,600.00
154 Tarpaulin, 3 x 2 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	108.00	1,296.00
155 Tarpaulin, 3 x 4 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	216.00	2,592.00
156 Tarpaulin, 3 x 5 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	270.00	3,240.00
157 Tarpaulin, 3 x 6 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	324.00	3,888.00
158 Tarpaulin, 5 x 4 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	360.00	4,320.00
159 Tarpaulin, 6 x 10 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	1,080.00	12,960.00
160 Tarpaulin, 6 x 4 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	432.00	5,184.00
161 Tarpaulin, 6 x 8 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	864.00	10,368.00
162 Tarpaulin, 8 x 10 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	1,440.00	17,280.00
163 Tarpaulin, 8 x 16 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	2,304.00	27,648.00
164 Tarpaulin, 8 x 4 sq. ft.	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	576.00	6,912.00
165 Tarpaulin, Printing, Tarpauline	copy	12			12				0	12			12	12			12	36	1,800.00	64,800.00
166 Tarpaulin, w/ print, 5x8 Size	pcs	5			5	5		5	10				0	5			5	20	1,200.00	24,000.00
167 TESDA Gym Bag (Large), Polypine Navy Blue with Tafetta Lining and TESDA Logo	pcs	300			300			300	300				0				0	600	270.00	162,000.00
168 TESDA Gym Bag (Medium), Polypine Navy Blue with Tafetta Lining and TESDA Logo	pcs	200			200			200	200				0				0	400	200.00	80,000.00
169 TESDA Gym Bag (Small), Polypine Navy Blue with Tafetta Lining and TESDA Logo	pcs	200			200			200	200				0				0	400	180.00	72,000.00
170 TESDA Jacket -Mens wear jacket color black w/TESDA logo Embroidery (Assorted Size: Small. Medium, Large, XL, XXL)	pcs	215			215			200	200				0				0	415	1,500.00	622,500.00
171 TESDA Ladies Fodable Bag, Satin with TESDA Logo	pcs	200			200			200	200				0				0	400	130.00	52,000.00



Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
172 Tiles adhesive, 25kgs/bag	bag	10			10	0		0	0				0	0			0	10	300.00	3,000.00
173 Tiles frame	piece	4			4	0		0	0				0	0			0	4	65.00	260.00
174 Time Card	pack	1			1	1		1	2				0	1			1	4	150.00	600.00
175 Token	piece	3	3	50	56	3	3	27	33	3	2	102	107	3	2	2	7	203	250.00	50,750.00
176 Trolley bag, 15k cap.,	unit	2			2				0				0				0	2	2,500.00	5,000.00
177 Trophies	piece				0			39	39	23			23				0	62	3,500.00	217,000.00
178 T-Shirt	pc.	150			150				0				0				0	150	250.00	37,500.00
179 T-shirt for exhibit	piece		16		16				0				0				0	16	400.00	6,400.00
180 T-shirts (Tagsanay Awards)	pieces				0	86			86				0				0	86	200.00	17,200.00
181 Various spare parts for the repair and maintenance of service vehicle	lot				0				0				0			1	1	1	35,000.00	35,000.00
182 Venue for Awarding	lot				0	1			1				0				0	1	200,000.00	200,000.00
183 VIDEO PRODUCTION SUPPLIES & MATERIALS, For Courseware Development (c/o TOR Online Courseware Development)	lot				0	1	1	1	3		1	1	2	2	1		3	8	15,000.00	120,000.00
184 Wall clock, big	pcs	1			1				0				0				0	1	1,000.00	1,000.00
185 Wall clock, round, big	pcs				0	2			2				0				0	2	350.00	700.00
186 Wall Tiles, 20 x 30cm	piece	250			250	0		0	0				0	0			0	250	30.00	7,500.00
187 Wood Picture Frame, 19" x 16"	piece	1			1	1		1	2				0	1			1	4	500.00	2,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
<b>C. TOTAL (A + B):</b>																				<b>45,367,835.89</b>	
<b>D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																				<b>4,536,783.59</b>	
<b>E. GRAND TOTAL (C + D)</b>																				<b>49,904,619.48</b>	
<b>F. APPROVED BUDGET BY THE AGENCY HEAD</b>																					
<b>G. MONTHLY CASH REQUIREMENTS</b>																					
G.1 Available at Procurement Service Stores					2500516				1483747				1858487					1174303			<b>7,017,052.64</b>
G.2 Other Items not available at PS but regularly purchased from other sources					14228108				12917469				5228347					5976860			<b>38,350,783.24</b>
<b>TOTAL MONTHLY CASH REQUIREMENTS</b>					16728624				14401215				7086834					7151163			<b>45,367,835.89</b>

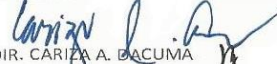
\*Other categories that are not indicated herein  
 \*\*Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.


Prepared by:

  
 MARIA GRACIA P. DELA RAMA  
 Property/Supply Officer

Certified Funds Available / Certified  
 Appropriate Funds Available:

  
 DIR. CARIZA A. BACUMA  
 Accountant / Local Budget Officer

Approved by:

  
 SEC. GUILING "GENE" A. MAMONDONG  
 Head of Office/Agency

Date:

11/27/2017